

TOWN OF HAMBURG

DEPARTMENT OF COMMUNITY DEVELOPMENT



“FINAL”

CONSOLIDATED ANNUAL PERFORMANCE REPORT (CAPER)

2010 PROGRAM YEAR (APRIL 1, 2010 – MARCH 31, 2011)

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Dated June 28, 2011

**Town of Hamburg
Department of Community Development
6100 South Park Avenue
Hamburg, New York 14075
(716) 648-6216**

Director of Community Development; Christopher Hull

TOWN OF HAMBURG
“FINAL”
CONSOLIDATED ANNUAL PERFORMANCE REPORT (CAPER)
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
2010 PROGRAM YEAR (4/1/10 - 3/31/11)

CDBG Entitlement Community and Member of Erie County HOME Consortium:

The Town of Hamburg is a Community Development Block Grant (CDBG) Entitlement Community and is also part of the Erie County HOME Investment Partnership Program (HOME) Consortium. Whereas, for the HOME Investment Partnership (HOME) Program, the funding from the United States Department of Housing and Urban Development (HUD) flows through Erie County as the Participating Jurisdiction (PJ). Any HOME funds identified for the Town of Hamburg are “passed through” Erie County to the Town of Hamburg. Since Erie County is the Participating Jurisdiction (PJ) for the HOME program, the requirement to complete the annual Consolidated Annual Performance Report (CAPER) falls on Erie County. This is true even for the Town of Hamburg portion of the report. However, the Town of Hamburg is also a United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Entitlement Community. This means that the Town of Hamburg applies for and receives direct CDBG funds from HUD as a separate allocation independent from any HOME funds received through the Erie County HOME Consortium. Based upon the two separate funding sources and how the regulatory processes are written, configured and implemented, the Town of Hamburg must also submit a separate “CDBG” Consolidated Annual Performance Report (CAPER) to HUD. The enclosed report only details the Town of Hamburg’s Community Development Block Grant funding for the time frame April 1, 2010 - March 31, 2011. Additional required reporting requirements for this “CDBG” CAPER report are also covered within the HUD Integrated Disbursement and Information System (IDIS) computer software, which is considered an integral part of this annual funding report.

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CONSOLIDATED ANNUAL PERFORMANCE REPORT (CAPER)
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
2010 PROGRAM YEAR (4/1/10 - 3/31/11)

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I) Executive Summary:

“Town of Hamburg”
Department of Community Development
First Program Year “CAPER” Executive Summary

The Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations from the United States Department of Housing and Urban Development. The Executive Summary narrative is optional yet the Town of Hamburg chooses to include it within this document. The grantee must also submit its annual Financial Summary Report (PR26), which is part of this report as well as being reported on and within the United States Department of Housing and Urban Development’s Integrated Disbursement and Information System (IDIS) System.

GENERAL

This module of the CAPER is optional but encouraged. The Town of Hamburg chooses to include this section to assist the public in reviewing and understanding the town’s objectives and purpose to get to those objectives. This section provides a “brief” overview that includes major initiatives and highlights that were proposed and executed throughout the first of the five year of the town certification period.

Program Year 1 CAPER Executive Summary response:

In Program Year 2010 the Town of Hamburg Department of Community Development expended **\$776,866.03** in federal Community Development Block Grant (CDBG) funds. If the town’s federal HOME funding expenditures are added into the towns CDBG expenditures, the total amount of federal funding expended by the Town of Hamburg in Program Year 2010 would equate to **\$896,866.03**.

It is estimated that over **33,380** low and moderate income services were utilized from the Town of Hamburg’s programs and activities. This is up over 10,000 from the 2009 CAPER. In this first year an additional nine (9) low/moderate income households received direct housing rehabilitation assistance from CDBG funds, while another twelve (12) low/moderate income households received direct housing assistance from HOME funds (reported as part of the County of Erie’s CAPER due to the Town of Hamburg being included within the “Erie County HOME Consortium”). Program accomplishments exceeded program goals by as much as 75% including the following:

- Number 1: Improve water service to targeted low-income neighborhood (Census 134.00 BG3)
Goal: Assist 25 low and moderate income households; actual accomplishment: 35 assisted.
- Number 2: Improve water service to targeted low-income neighborhood (Census 128.00 BG1)
Goal: Assist 25 low and moderate income households; actual accomplishment: 27 assisted.

- Number 7: Housing Rehabilitation; Provide no/low interest loans to income eligible homeowners.
Goal: 10 households. Actual Accomplishment: 9 households.

- Number 9: First Time Buyer “Existing” Home; Provide conditional grants to income eligible clients for the purpose of creating homeownership opportunities. (HOME Funding through the Erie County Consortium)
Goal: 12 households. Actual Accomplishment: 12 households.

The following provides a brief summary highlighting key achievements in the CDBG funding category:

- 1) Administration: The Town of Hamburg Department of Community Development successfully adhered to several key indicators established by HUD to gauge an entitlement’s performance. As at January 31, 2011, the Town of Hamburg had achieved the timeliness standard by having only 0.66 times its grant amount on hand. Whereas the current standard as set by HUD is for a maximum of 1.5 grant years of funding on hand as at January 31st of any program year. During this reporting period, the Town of Hamburg Department of Community Development expended only 18.5% of administrative funding during the reporting period which is under the mandatory 20% maximum as set by HUD.
- 2) Community Projects: Two (2) major projects were completed in 2010 including one each in the Village of Blasdell and the Village of Hamburg. Both of these projects involved infrastructure reconstruction, and specifically “waterline reconstruction” within HUD target areas. The replacement of old 4” waterlines with new 8” waterlines was completed over a total of 2,200 linear feet benefitting over 62 households with low/moderate income people.
- 3) Housing: The Town of Hamburg Department of Community Development’s housing programs assisted 9 low/moderate income households in 2010. Goals were achieved and exceeded in both the Mobile Home and regular Housing Rehabilitation Loan programs.

* **General Questions**

Assessment of the one-year goals and objectives:

- a) Describe the accomplishments in attaining the goals and objectives for the reporting period.
- b) Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

Describe the manner in which the recipient would change its program as a result of its experiences. Affirmatively Furthering Fair Housing:

- a) Provide a summary of fair housing choice.

Leveraging Resources

- a) How Federal resources from HUD leveraged other public and private resources.
- b) How matching requirements were satisfied.

Program Year 1 CAPER General Questions response:

- 1) Assessment of One -Year Goals and Objectives:
For a description of the progress in attaining the goals and objectives for 2010, reference should be made to the following section of this report:

IV) Individual CDBG Project Descriptions/Budgets/Expenditures (Pages 18 – 29)

2) Possible Program Changes:

At this point, there does not seem to be any need to make changes in how the Town of Hamburg goes about its project expenditures due to the fact that the Town of Hamburg reached or exceeded its Consolidated Plan goals in year one.

3) Affirmatively Furthering Fair Housing: The following actions were undertaken in Program Year 2010 to affirmatively further fair housing. During Program Year 2010 the Town of Hamburg Department of Community Development again had secured two contracts dealing with fair housing, housing choice, impediments to fair housing, as well as housing counseling, etc.

Activities included:

Providing \$25,000 to Housing Opportunities Made Equal (HOME) for a contract to provide fair housing activities and fair housing counseling and mediation.

Providing \$14,500 of a \$29,000 (2nd year funding of two year contract period) to Belmont Shelter Corporation for a contract to provide Budget and Credit counseling as well as for Housing counseling and housing choice workshops.

The following charts outline key accomplishments for each organization.

<u>Housing Opportunities Made Equal (HOME)</u>	
Reported incidents of discrimination:	4
Landlord – Tenant counseling:	56
Fair Housing information:	165
Technical assistance to town government	10
General housing/human service referrals	18
TOTALS:	253

<u>Belmont Housing Resources For WNY</u>	
Mortgage default counseling	9
Pre-purchase counseling	16
Financial Management	4
Post – purchase counseling	0
Rental Assistance	296
Reverse Mortgage	10
Landlord/Tenant Rights	0
TOTALS:	335

Other activities included fair housing workshops at both Frontier High School and Hamburg High School. These workshops were held through both school districts continuing education departments respectfully. Over 20 people attended the workshops.

The Town of Hamburg also held workshops and general service hours at Hamburg Town Hall once a month for Fair Housing services and activities and twice a month for Housing Counseling services that included Budget Counseling, Credit Counseling, Debt Counseling as well as other forms of counseling for residents of the Town of Hamburg. These monthly sessions have become well attended during the year. It makes it possible for any town resident to ask questions pertaining to our housing counseling.

4) Leveraging Resources:

Federal CDBG Resources from HUD were used to leverage other public and private resources with the Village of Blasdell's Waterline Reconstruction project. The Village of Blasdell had budgeted \$100,000 of its own funding into furthering the scope of their public facility project to include sewer line reconstruction, storm sewer reconstruction and road repaving.

Matching Requirements:

HOME Program: The Erie County HOME Consortium and the Town of Hamburg received a waiver pertaining to HOME matching funds for the 2010 program year. In addition to this waiver, the Department of Community Development also passed a Town Board resolution that waived any and all Town of Hamburg fees for Community Development programs. This equates to a large amount of funding since it includes all associated fees through the Building Inspection program. A copy of the resolution is included below:

MOVED COUNCILMAN COLLINS:

WHEREAS, the Town of Hamburg has recognized the need for affordable housing within the township, and

WHEREAS, the Town of Hamburg Department of Community Development has always been proactive with affordable housing programs and projects within the town, and

WHEREAS, the Town of Hamburg has previously dedicated itself to alleviating impediments to affordable housing by waiving any and all fees pertaining to housing programs and projects built through its Department of Community Development.

NOW THEREFORE BE IT RESOLVED that any and all fees associated with the Department of Community Development's Housing programs be waived by the Town of Hamburg. This waiver of fees shall include roofing and electrical permit fees as well as any and all building permit fees, recreation fees, sewer and plumbing permit fees and all other applicable fees.

BE IT FURTHER RESOLVED that the total amount of fees waived be utilized as a match credit for the Department of Community Developments' HOME Investment Partnership Program.

5) Managing the Process

Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 1 CAPER Managing the Process response:

The Town of Hamburg Department of Community Development utilizes the entire township as its jurisdiction for expending the federal Community Development Block Grant (CDBG) program. This includes the two jurisdictions of the Village of Blasdell and the Village of Hamburg. For specific locations, please refer to the Town of Hamburg "Census Map" included within this report as page three (3). The Department of Community Development in conjunction with the County of Erie consulted and worked with each other as well as surrounding entitlement communities, state, and local governmental agencies and social service providers during preparation of its joint Five Year and One Years Consolidated Plans.

The Town of Hamburg Department of Community Development utilized its Community Development Advisory Committee and numerous public hearings to formulate and assist in planning and project selection. The Hamburg Town Board does have the final say when it comes to which projects are to be approved, but there has not yet been a case where the board has moved forward with a project the public was against. Rarely has there been a project selected for use with the CDBG program by the Town Board that did not take into account the Citizens Advisory Committee. Likewise, the Town Board has not gone forward with a project without reviewing it at a public hearing or without taking into consideration any and all factors in place without any and all public input. Other agencies or groups representing social service providers, local banks, government agencies as well church groups, non-profit agencies and government officials and others providing services to low and moderate income individuals and families are all consulted during this process.

6) Citizen Participation

Provide a summary of citizen comments.

Program Year 1 CAPER Citizen Participation response:

The Program Year 2010 CAPER process included all required aspects of the Town of Hamburg Department of Community Development's Citizen Participation Plan. The Town of Hamburg's CAPER notice was published in the Buffalo News on Wednesday, June 8, 2011 and the required fifteen (15) day public comment period was scheduled for that day (June 8, 2011) through to and including Thursday, June 23, 2011. During the fifteen (15) day public comment period, the Town of Hamburg Department of Community Development held two (2) specific public hearings for the CAPER. These were scheduled and held to further allow for public and citizen participation with our programs. These public hearings on the 2010 CAPER were held on Wednesday, June 15, 2011 at 5:00 p.m. and on Friday, June 17th at 2:00 p.m. The results and comments from these public hearings are shown below:

Wednesday, June 15, 2011; 5:00 p.m. at the Department of Community Development Conference Room (6122 South Park Avenue, Hamburg, New York 14075): Two people attended this public hearing. A review of the "Draft" CAPER was given. This included program reviews and an explanation of the funding expended. Both hearing attendees stated that they were impressed with the amount of services provided by the Town of Hamburg. The hearing attendees were not even aware of CDBG funding of programs within the Town of Hamburg until they read the legal notice for the public hearing in the Buffalo News.

Friday, June 17, 2011; 2:00 p.m. at the Department of Community Development Conference Room (6122 South Park Avenue, Hamburg, New York 14075): Five people attended this public hearing. Again, a review of the "Draft" CAPER was given. This included program reviews and an explanation of the funding expended. The hearing attendees stated that they were at the hearing to get more information about the towns First Time Homebuyer program. The hearing attendees asked specific questions about the availability of funding for the program and whether or not they could be included in the program.

While public hearings are one way to make a document(s) available to the public, there are two other ways to make the document accessible to the public. One is to take the physical document and leave it at public viewing places so that the affected citizenry can view said document(s) at their own place of choice. Therefore, the 2010 CAPER document was made available at the following locations:

***Hamburg Town Hall
6100 South Park Avenue
Office of the Town Supervisor***

***Hamburg Town Hall
6100 South Park Avenue
Office of the Town Clerk***

*Town of Hamburg
Department of Community Development
6122 South Park Avenue, Hamburg, NY 14075*

Hamburg and Lakeshore Public Libraries

The newest way to make a document available to the public is to post the document on the website of the jurisdiction. To this end, the Town of Hamburg's 2010 "Draft" and "Final" CAPER was available on the Town of Hamburg's website at the Department of Community Development page. This way, anyone with internet access can review the document and submit comments via e-mail or written letter. In addition to this "Citizen Participation" information, please see the section entitled "2010 Citizen Participation Plan" which outlines the current, updated plan of action for setting and receiving public comments on the Town of Hamburg's programs and plans.

End of Executive Summary:

II) Housing and Community Development Objectives/Priority Assessment:

The Town of Hamburg, New York submitted its “Five Year Consolidated Plan” to the United States Department of Housing and Urban Development (HUD) in March of 2009 as per the normal time frame for submitting its Five Year Consolidated Plan. In addition, the town also submitted its individual “final” 2010 and 2011 Action Plans in a timely manner based upon the federal timing of the programs. Being that this 2010 Program Year was the first of the towns “five year” certification period for this “Five Year Consolidated Plan”, the projects within this “Five Year Plan” are just getting started during this year. Therefore, since this 2010 CAPER is the report for the first of the five year plan, you will see mostly just started objectives and priorities that were identified by the Town of Hamburg within its Five Year Consolidated Plan period of 2010 – 2014. The following portion of the CAPER report is dedicated to outlining the exact measures completed within the first year of the Five Year Consolidated Plan period. During the 2010 Program Year, many programs were initiated, undertaken, continued and/or completed. To start, the Town of Hamburg first chose the following projects to be included with their 2010 Community Development Block Grant funding application to HUD:

Planning and Administration (CDBG) Program	\$84,520
Public Services; Senior Aqua Fit Program	\$25,000
Public Services; Battered Spouse Counseling	\$25,000
Public Services; Senior Technology Center	\$50,000
Village of Hamburg; Public Facilities:	\$150,000
Village of Blasdell; Public Facilities:	\$125,000
Economic Development	\$75,000
TOTAL:	\$534,520

The next segment of the report is dedicated to the 2010 projects and types of projects the Town of Hamburg initiated, continued or completed.

Public Facilities:

The Town of Hamburg Department of Community Development continued to address the aging infrastructure within both villages in its jurisdiction, the Village of Blasdell and the Village of Hamburg. The Town of Hamburg Department of Community Development utilized its 2010 Community Development Block Grant (CDBG) funds for waterline reconstruction projects. These planned infrastructure projects for each village (Blasdell and Hamburg) were to be completed within each year of the five project years correlating with our “Five Year Consolidated Plan”. For example, within the villages of Blasdell and Hamburg, each year is the start of a new project that is bid and completed during the summer construction period. These individual, annual projects can be completed within any specific Low/Moderate Income Target Area designated in the Village of Blasdell and the Village of Hamburg. The areas chosen by each village must be within a specific target area of the federal Community Development Block Grant program. In the case of the Town of Hamburg, a low/moderate income target area is based upon the Town of Hamburg’s “exception” criteria as designated by the United States Department of Housing & Urban Development (HUD) within the regulations for the Community Development Block Grant (CDBG) program. The specific projects chosen by each village, Blasdell and Hamburg, are to replace the target areas existing old 4” waterlines with brand new 8” waterlines. This increase of water line size in the villages of Blasdell and Hamburg will increase water pressure and service to the residents of these target areas. Over the first year of the current Five Year Consolidated Plan time-frame, the town will continue to expend its CDBG funding identified for the villages on these identified, old antiquated water lines.

Public Services:

To address the rapidly growing elderly population, senior services remains a great priority for the both the Town of Hamburg and the Department of Community Development. The town has placed a great emphasis on projects in this regard to enable the town to prepare for and maintain its current enormous senior population, which, based upon the 2000 census was at **24.6%** of the towns total population. The Department of Community Development will continue its programs and services for the elderly including the Senior Aquatic programs, the Senior Health Maintenance programs and the new Senior Technology program (see below for greater detail). In addition, support will be continued for the Domestic Violence program established to assist Battered Spouses within the township. The Department of Community Development will continue and expand the already high level of Fair Housing activities and services launched for the town and its residents.

The Department of Community Development also plans to continue the creation of its latest public service program for the senior population. This program, the **Senior Technology Center** has been built out and has started the next phase of the program. The next phase is acquiring the required furniture, computers, software, hardware and all other materials and supplies required for the start of this program. A new building was constructed and has approximately 2,000 square feet of space which will be utilized as follows:

There is a classroom with eight computer stations plus a space for the instructor who will teach the seniors about computers and how to use computers. Next, there is a large room which takes up most of the existing space. This open space or “library” room is where individual, “cubicles” or work stations of computers will be housed. This will be the area where seniors can come into the program, sign-in for a computer and then complete their work, whether it be e-mails to family or friends, bill paying, net meetings, and/or webinars or even to just print there family photos on one of our new high speed color or black and white printers. There are also two accessible bathrooms (men’s and women’s) within the building as required by code. In addition to these spaces for use by seniors, there are also two small areas for use by the program staff. There is a small office area for staff along with a conference/meeting/lunch room. Finally, there is a very small utility/maintenance room. The purpose of all of this space is to 1) Teach town seniors how to utilize a computer for any and all possible purposes. The classroom portion of the space will house a small, intimate learning environment that will allow town seniors the ability to learn basic computer operations, word processing applications, how to “surf” the internet, etc. The classes will be limited to a maximum of eight seniors so personal attention to teaching can be given. The instructor will have all modern teaching items including “touch and smart boards” so the student can learn as they go interactively with the instructor. 2) Enable the seniors who already know how to use computers or enable the seniors who have just learned how to use computers to sign-out a computer for a specific length of time (1/2 hour, 1 hour, 2 hours, etc.) and complete e-mails to family members, print pictures from family members, complete computer banking, complete the payment of bills and invoices and just to maybe play a game online. Housed in this area, will be approximately thirty computers that will all be hooked up to both the internet and the high-speed color and black and white printers. To start, the use of these computers and/or classes could be “free of charge”. However, eventually a system of fees tied to the use of these computers will be instituted so this particular program can also become self-sufficient as did the other senior public service programs developed for the town by the Department of Community Development.

Economic Development:

The Hamburg Town Board has chosen to continue the relationship by and between the Town of Hamburg and the Hamburg Development Corporation (HDC) for economic development services. The HDC shall continue its loan program for job creation and/or retention activities which must be targeted to low and moderate income persons. However, as in the past couple years, the Town of Hamburg will

have to continue its heavy monitoring of the HDC program, so compliance with HUD rules and regulations and the Community Development Block Grant program will be assured and continued. In program year 2010, the Department of Community Development has continued to retain the use of a consultant to assist the economic development activities. Within the past three years, the consultant together with the HDC created a new loan program application with all new loan documents, including new reporting forms that will be compliant to HUD standards. Based upon all of the past monitoring and assistance the Hamburg Development Corporation (HDC) should be in compliance with HUD regulations. However, it will be the duty of the Department of Community Development to ensure that the Economic Development program is run within the rules, regulations and appropriate lending policies. This program monitoring and assistance will be continued for as long as it is felt needed by HUD and the Town of Hamburg Department of Community Development.

Housing Priorities:

There are still two main housing objectives that the Town of Hamburg strives to continue. One is to make living environments decent, safe and sanitary while the other is to continue affordability. These goals are maintained by the Department of Community Development throughout the entire Five Year Consolidated Plan period. To this end the town has set-up two (2) different groups of programs designed to complete both program aspects mentioned. The first general group is the town's Housing Rehabilitation Loan Programs and the second group is within the town's Hometown Housing programs. Within the first group of programs under the Housing Rehabilitation programs, the town continues its *Housing Rehabilitation Low/No Interest Loan Program* which addresses energy efficiency, code enforcement, removal of lead based paint and overall repairs addressing the decent, safe and sanitary condition of clients dwelling. Also included under this first group of programs is the *Mobile Home Rehabilitation Loan Program* which is similar to the Housing Rehabilitation loan program except its targeting of the numerous mobile homes within the Town of Hamburg.

Within the second group of programs under the Hometown Housing Program, the town continues its extremely popular "*Existing Home*" *Conditional Grant Program*, which conditionally grants funds to first-time homebuyers for the purpose of mortgage principal reduction. During the 2008 program year, the housing costs within the Town of Hamburg increased so dramatically that the town felt it was necessary to increase its conditional grant amounts from \$10,000.00 to \$15,000.00. This increase assisted the clients of the program immensely by allowing them to purchase homes that might have been out of their specific size or price range. In turn, this also made the expenditure of programs grant funds move from a slow-paced environment to an extremely faster rate. Thus, within the 2009 program year, the Town of Hamburg switched the conditional grant amount for this program back from \$15,000.00 to \$10,000.00 and this has continued in program year 2010. Also included under this group of programs is the "*New Construction*" *Conditional Grant Program*. This program is similar to the "Existing Home" program in that it conditionally grants program funds (up to \$40,000.00) to first-time homebuyers for the purpose of mortgage principal reduction grants for newly constructed homes. This portion of the program is completed on an "as available" basis since the lots are not held by the Town of Hamburg. The Department of Community Development acquires a lot or lots for this program by either cultivating a relationship with a developer/developers or can find a lot for purchase or a lot or lots that has been given to the Town of Hamburg or its Department of Community Development. In program year 2010 there were not any "New Construction" homes completed due to the current economic climate. The term and concept of "Affordable Housing" has been identified by the Town of Hamburg as a high priority. This is true of both categories listed above, the "Existing" and "New Construction".

CAPER Performance vs. Approved Plan:

Based upon the above housing and community development objectives and assessments, it becomes evident that based upon this first year of the towns Five Year Consolidated Plan, the Town of Hamburg continued to follow its Consolidated Plan as first submitted and approved in 2010. After this first year of the Five Year Plan, all of the project categories have either been started for that particular year, underway or are being completed. The Town of Hamburg Department of Community Development will continue its diligence so it can achieve all of its goals as outlined within its Five Year Plans initiated in 2010. In this regard, the first CAPER report for this Five Year Plan (PY 2010 CAPER) can be shown as completed with all programs underway.

Citizen Participation/Public Comment:

The Program Year 2010 CAPER process included all required aspects of The Town of Hamburg Department of Community Development's Citizen Participation Plan as well as a Public Hearing and specific meeting with the Erie County Consortium communities. The towns Caper notice was published in the Buffalo News on June 8, 2011 and the required fifteen (15) day public comment period is scheduled for June 8th through to and including June 23, 2011. During the fifteen (15) day public comment period, two (2) public hearings were held to further allow for public and citizen participation. These public hearings on the 2010 CAPER were held on Wednesday, June 15th at 5:00 p.m. and on Friday, June 17th at 2:00 p.m. The results and comments from the two public hearings are included within the "Final" CAPER document on page eight (8) of this document. While public hearings are one way to make a document(s) available to the public, there are two other ways to make the document accessible to the public. One is to take the physical document and leave it at public viewing places so that the affected citizenry can view said document(s) at their own place of choice. Therefore, the 2010 "Final" CAPER document was made available at the following locations:

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Office of the Town Clerk***

***Town of Hamburg
Department of Community Development
6122 South Park Avenue, Hamburg, NY 14075***

Hamburg and Lakeshore Public Libraries

The second is to place the document on the town's website, so anyone with internet access can review the document and submit comments via e-mail or written letter. In addition to the above "Citizen Participation" information, please see the next section entitled "2010 Citizen Participation Plan" which is the current, updated plan of action for setting and receiving public comments on the towns programs and plans.

III) Citizen Participation Plan:

Town of Hamburg
Department of Community Development
Program Year "2010" Citizen Participation Plan

All Community Development Block Grant and Home Investment Partnership Program activities proposed by the Town of Hamburg through its Department of Community Development shall meet the requirements of the United States Department of Housing and Urban Development (HUD) as outlined in 24 CFR Part 91 Subpart B (91.105). For these activities, the following citizen participation plan will be utilized.

I) 2010 Program Year Citizens Participation Plan:

The Town of Hamburg is committed to having as much input and participation from its residents as possible when developing its plans, programs and activities that utilize federal funding. To this end, the Town of Hamburg Department of Community Development welcomes and openly solicits participation from its residents on all issues pertaining to its Community Development Block Grant (CDBG) program and the Home Investment Partnership (HOME) Program. In order to facilitate this participation from town residents (including the residents from the Villages of Hamburg and Blasdell), the Town of Hamburg Department of Community Development will follow this "Citizen Participation Plan" and any future updates to said plan that are required or necessitated.

A) Public Hearings:

The Town of Hamburg Department of Community Development, prior to any public hearing held (either at Hamburg Town Hall or at the Community Development Building) will make public through a legal notice(s) published in the Buffalo News or an "official" Town of Hamburg publication and on the Town of Hamburg's web-site within the Department of Community Development homepage any or all of the following information:

- 1) The date(s), time(s) and location of any public hearing pertaining to the Community Development Block Grant and the Home Investment Partnership Program.
- 2) The details of said hearing including the reason for said hearing and its contact information.
- 3) Within all notices, there will be specific information instructing persons with special needs what they can do to be accommodated at said hearing. The notice shall also state that Hamburg Town Hall and the Community Development building are handicap accessible.

B) Submission of Five Year and/or Annual Plan(s):

The Town of Hamburg will, prior to the submission of its Five Year Consolidated Plan and/or its Annual Action Plan will make public and available information that includes but is not limited to the following:

- 1) The amount of Community Development Block Grant or Home Investment Partnership Program funds expected to be available, including the amount of program income to be received during the upcoming program year.

- 2) The activities expected to be undertaken by the Town of Hamburg Department of Community Development for these programs during its upcoming program year.
- 3) The amount of funding that will benefit persons of low and moderate incomes.
- 4) The general publication and specific notification to individuals, families and businesses when and if necessary with relevance to activities that will displace them. {However, the Town of Hamburg fully expects and will strive for that there will not be any activities undertaken to displace individuals, families or businesses with the CDBG or HOME Programs}.

C) Five Year and/or Annual Plan Public Hearing(s):

The Town of Hamburg Department of Community Development in conjunction with Erie County HOME Consortium will prior to any public hearing held (either at Hamburg Town Hall or at the Community Development Building) will make public through a legal notice(s) published in the Buffalo News or an “official” Town of Hamburg publication and on the Town of Hamburg’s web-site within the Department of Community Development homepage any or all of the following information pertaining to the public hearing(s). In addition to the public hearing notice, notifications will also state that the Five Year Consolidated Plan and/or its Annual Action Plan are available for public comment and review. The length of time any Five Year Consolidated Plan and/or Annual Action Plan is published within any publication will be minimally equivalent to HUD regulations pertaining to such notice of time (example; 30 days).

- 1) The Five Year Consolidated Plan, the Annual Action Plan and/or any Substantial Change/Amendment(s) to said Plans will also be available for review at the following places located within the Town of Hamburg:

Hamburg Public Library
 102 Buffalo Street
 Hamburg, New York 14075 649-4415

Lakeshore Public Library
 4857 Lake Shore Road
 Hamburg, New York 14075 627-3017

Blasdell Village Hall
 121 Miriam Avenue
 Blasdell, New York 14219 822-1921

Hamburg Village Hall
 100 Main Street
 Hamburg, New York 14075 649-0200

Hamburg Town Hall
 Town Clerks Office
 6100 South Park Avenue
 Hamburg, New York 14075 649-6111

Town of Hamburg
 Department of Community Development
 6122 South Park Avenue
 Hamburg, New York 14075 648-6216

Town of Hamburg
 Office of the Supervisor
 6100 South Park Avenue
 Hamburg, New York 14075 649-6111

County of Erie
 Department of Environment and Planning
 95 Franklin Street
 Buffalo, New York 14202 858-8390

- 2) Any citizen or group requesting a copy of the Five Year Consolidated Plan, the Annual Action Plan and/or any amendments will have up to two (2) copies of the document as requested mailed to them at no cost. Any more copies requested above the number of two (2) will carry a copying charge of \$25.00 per completed paper document and \$5.00 per completed CD/DVD disc.

- 3) Public hearing(s) will be held throughout the Consolidated Planning process and the Annual Action Plan process, both in conjunction with the County of Erie for consortium purposes and/or individually within the Town of Hamburg for non-consortium purposes. A minimum of four public hearing will be held, with proper notifications to the general public as listed above. (Minimum of one during summer, two in the fall and one for review of any “Draft” plan.)
 - a) For a Five Year Consolidated Plan or an Annual Action Plan, a minimum of thirty (30) days will be allotted for public comment and review of either “draft” document.
 - b) For any other document, ie: CAPER, Amendment or Change of Use of Funding, etc., a minimum of fifteen (15) days will be allotted for public comment and review.
 - c) Any and all citizen comments/views received within the proper time frames will be considered and included in any final document.

D) Substantial Change/Amendments:

Any change in use of funds or program direction equating to 20% or more of a particular CDBG program year funds (inclusive of any and all program income funds) shall be deemed a “Substantial Change/Amendment” and will require citizen comment and review. To this end, a notice shall be published in the Buffalo News or an “official” Town of Hamburg publication and on the Town of Hamburg’s web-site within the Department of Community Development homepage any or all of the following information pertaining to the “Substantial Change/Amendment”. For a “Substantial Change/Amendment”, one (1) public hearing will be held to allow for public comment and utilized in the event of “Substantial Change/Amendment” to the Five Year Consolidated Plan or any Annual Action Plan from a previous year. For this purpose, a minimum of fifteen (15) days will be made available prior to any substantial amendment(s) taking effect. During the entire fifteen (15) days, public comments will be welcomed, reviewed and incorporated into any document(s) if deemed necessary and proper. As part of any “Substantial Change/Amendment” a review of the environmental files will be completed to ensure that said “Substantial Change/Amendment” does not require a new environmental review to be completed. If a new environmental review is required, it will have to be included within any and all “Substantial Change/Amendment” paperwork. In addition to the environmental review(s), a new SF-424 will have to be included and sent to HUD as well as a new Budget Sheet and any other required paperwork. Regardless of the change being made, there shall not be a need for new CDBG or HOME certifications to be signed.

- 1) A minimum of fifteen (15) days will be allotted for public comment and review for any “Substantial Change/Amendment” unless otherwise over-written by the United States Department of Housing and Urban Development (HUD) for any special funding ie: Recovery/Stimulus Funding.
- 2) If ANY change to a previous or current CDBG or HOME program is less than 20% or more of a particular program year (inclusive of any and all program income funds) there shall be no need for a public notice, public hearing nor for any change to the Annual Action Plan other than addressing the numerical changes within the CDBG or HOME program. To this end, a new SF-424 as well as a new Budget Sheet would be submitted to HUD. If the change does not require any environmental review, a new environmental review need not be submitted, nor would any new CDBG or HOME certifications.

E) CAPER:

The Town of Hamburg will publish in the Buffalo News or an “official” Town of Hamburg publication and on the Town of Hamburg’s web-site within the Department of Community Development homepage any or all of the information pertaining to the CAPER and its possible viewing by the public. The length of time the notice to citizens that the Consolidated Plan Annual Performance Report (CAPERS) is available for public comment and review will be a minimum of fifteen (15) days.

F) Community Hearings/Funding Requests:

The Town of Hamburg Department of Community will hold a minimum of four (4) public hearings to obtain the views of citizens on the proposed activities planned for an upcoming program year. The hearings will include intake on proposed housing and community development needs from anyone or any group including village governmental personnel. There will also be a minimum of one public hearing to review the previous program years performance with the CDBG and/or HOME programs. The public hearings will be advertised within the Buffalo News or an “official” Town of Hamburg publication and on the Town of Hamburg’s web-site within the Department of Community Development homepage or on the Town of Hamburg web site within the “Legal Notice” section. Also within said public hearing advertisement, it will be disclosed that any and all persons can request a “Community Development Block Grant Application for Funding” from the Town of Hamburg. Said funding application(s) can either be mailed to any and all persons simply by requesting an application(s) or can be picked up at Hamburg Town Hall, the Community Development Building, Hamburg Village Hall, Blasdell Village Hall and all of the public libraries located within the township (see C-1 above for listings of library addresses). The public hearings will be held at either the Hamburg Town Hall or at the Community Development building, which is centrally located within the Town of Hamburg and on a major bus route. Both locations are handicap accessible and if persons attending the public hearing require special consideration they can call in advance for their proper needs which will be addressed at the hearing. The Hamburg Town Board reserves the right to approve projects at its sole discretion after considering any and/or all public comments received whether verbal or written.

G) Technical Assistance:

The Town of Hamburg Department of Community Development will provide technical assistance to any individual, group or organization regardless of income status pertaining to the Community Development Block Grant or Home Investment Partnership Program operated through the Town of Hamburg Department of Community Development. Technical assistance does not necessarily constitute funding to any of the individuals, groups or organizations. However, technical assistance does include assistance with the “Community Development Block Grant Application for Funding” from the Town of Hamburg Department of Community Development. Technical assistance can be in the form of phone assistance with direct questions about the program and/or the application or as participation at a meeting where a legitimate and eligible applicant for funding is holding or at public hearings or individual meetings.

H) Complaint Resolution:

All complaints received by the Town of Hamburg regarding the Community Development Block Grant or Home Investment Partnership Program will be addressed through the Department of Community Development within fifteen (15) working days of receipt of the same. If the response from the Department of Community Development is deemed inappropriate by the

source issuing said complaint, the Town of Hamburg will enlist the opinion and judgment of the Town of Hamburg Legal Department. If after Legal review, the response is still seemed inappropriate by the source issuing said complaint, the Town of Hamburg will enlist the opinion/judgment of the United States Department of Housing and Urban Development (HUD) for consideration.

I) Funding Decisions:

All funding decisions made by the Town of Hamburg for Community Development Block Grant or Home Investment Partnership Program funding, including any recaptures or amendments is the sole discretion of the Hamburg Town Board. All other parties including government entities, the general public and any other government agencies shall understand that the ultimate final approval for project and funding awards is contingent on approval from the United States Department of Housing and Urban Development (HUD). HUD is the sole, final decision maker in this process and they have the right to approve projects at its sole discretion after considering any and/or all pertinent factors.

J) MISCELLANEOUS:

The Town of Hamburg Department of Community Development reserves the right to amend this Citizen Participation Plan throughout any program year in order to either make it easier for the public to have access to the programs and/or Community Development Block Grant or HOME Investment Partnership Program funding or if there is found to be an omission that requires an immediate fix/change in a regulation pertaining to the CDBG or HOME Programs. Any and all comments pertaining to this 2010 Citizen Participation Plan can be addressed to the following:

Town of Hamburg Department of Community Development
6100 South Park Avenue
Hamburg, New York 14075
Attn: Christopher Hull; Director
(716) 648-6216 (phone)
(716) 648-0151 (fax)
communitydev@townofhamburgny.com

IV) Town of Hamburg CDBG Projects; CAPER 2010 (4/1/10 - 3/31/11):

A) Public Facility Projects:

- 1) Village of Hamburg Waterline Reconstruction:
- 2) Village of Blasdell Waterline Reconstruction:

B) Public Service Projects:

- 3) Domestic Violence/Battered Spouse Program:
- 4) Senior Aquatic Program:
- 5) Senior Technology Center

C) Economic Development:

- 6) HDC Business Development Fund:

D) Housing:

- 7) Housing Rehabilitation; (including Mobile Home Rehabilitations):
- 8a) Acquisition/Rehabilitation
- 8b) Acquisition Subsidy Account
- 9) Homeownership Assistance; Existing Home: HOME FUNDS ONLY

E) Planning and Administration:

- 10) General Administrative Management, Oversight and Coordination:
- 11) Public Information:
- 12) Fair Housing and Housing Counseling Activities:

V) Individual Project Descriptions/Budgets/Expenditures PY 2010 CAPER:

A) Public Facility Projects:

In order to make the small amount of Community Development Block Grant (CDBG) funds the Town of Hamburg receives from the Department of Housing and Urban Development more effective, the Department of Community Development has combined the two waterline bids for the Village of Hamburg and Village of Blasdell for the past few years. By combining these two waterline reconstruction projects under one bid package, the Town of Hamburg was able to get a better price per linear foot from the contractor for the waterline reconstruction as it would have if each of these projects were bid separately. This combined bid process allowed for the separate target areas and streets under one contract price which allowed for the greater length of linear footage being completed. In addition, less engineering funding was required for this project due to the Village of Blasdell utilizing their own engineer for their portion of the project.

1) Village of Hamburg Waterline Reconstruction:

The Town of Hamburg and the Village of Hamburg continue to work cooperatively to complete public facility projects within target areas in the Village of Hamburg. Specifically, funding from the 2010 program year continued the program of replacing old, antiquated 4” water lines with new, 8” water lines. This replacement of water lines would double the capacity and immensely upgrade the water pressure and the fire protection capability for the residents in the area reconstructed. Again this year, as part of the villages plan to replace water lines, the area chosen was within the village target area on the west side of Buffalo Street. This target area was the first “new” target area designated within the Village of Hamburg in over twenty years (based upon the 2000 United States Census), so village officials wanted to take advantage of this area. In order to make the best use of the funding identified, funds were first utilized to hire an engineering company to complete the entire five year engineering plan. This would minimize the amount of further funding required for the engineering portion of the project, thus allowing for a greater amount of funding to be utilized directly for the waterline portion of the project. Each year of the project, only a minimal amount of engineering is required. Therefore the bulk of project funding goes directly to the reconstruction portion of the project itself. In program year 2010, 970 linear feet of waterline was reconstructed with the \$150,000.00 of CDBG funds identified for the Village of Hamburg. In the 2010 program year, the project area completed was on Woodview Avenue. This project was in Census Tract 134.00 Block Group 3.

Village of Hamburg; PY 2010 Funding/Expenditure Report:

Census Tract: 134.00 BG 3

2009 PROJECT BUDGET:	\$150,000.00	(2010 CDBG Line of Credit)
TOTAL BUDGET PY 2009:	\$150,000.00	(2010 CDBG Line of Credit)
EXPENDED PY 2009:	\$150,000.00	(CDBG Line of Credit)
REMAINING BALANCE:	\$ - 0 -	

2) **Village of Blasdell Waterline Reconstruction:**

The Town of Hamburg and the Village of Blasdell continue to work cooperatively on the road infrastructure projects first initiated in 2002 after the completion of the villages massive sidewalk replacement program. As previously completed for the sidewalk replacement project, areas of work were chosen and targeted within the specific HUD target area designated by the Town of Hamburg Department of Community Development utilizing the “exception criteria”. The roads marked for work within the target areas are extremely old and are in desperate need of infrastructure updates. The updating is not confined to just the surface areas of the road but to its underground infrastructure also, including utility lines, sewer lines, natural gas lines and water lines. The Village of Blasdell has put a large amount of its own funds into this program as well as the towns CDBG funds, thus leveraging the CDBG funds for greater use. The intent of this project within a five year plan was to update the village’s old and decaying 4” water lines and bring them up to compliance with the Erie County Water Authorities standards of 8” waterlines. The Program Year 2010 project was to finish the reconstruction of the aged and decaying water lines along McGurk Avenue. In addition to the CDBG funds from the Town of Hamburg, the Village of Blasdell also put their own funding into the project for engineering and for other road and infrastructure improvements along McGurk Avenue, thus leveraging the towns CDBG funding. As in the past several years, this project came in within budget and was completed in a timely manner with 1264 linear feet of new 8” water lines being installed along McGurk Avenue. The project was in Census Tract 128.00 Block Group 1.

Village of Blasdell; PY 2009 Funding/Expenditure Report:

Census Tract: 128.00 BG 1

2009 PROJECT BUDGET:	\$125,000.00	(2009 CDBG Line of Credit)
TOTAL BUDGET PY 2009:	\$125,000.00	(2009 CDBG Line of Credit)
EXPENDED PY 2009:	\$125,000.00	(CDBG Line of Credit)
REMAINING BALANCE:	\$ -0-	

B) Public Service Projects:

3) **Domestic Violence/Battered Spouse Program:**

The history and success of the Town of Hamburg’s Domestic Violence Office has been discussed at length within this portion of the report over the past several years. The success of this program has turned around a community wide problem that was so far out of control to a problem that can now be addressed and even reduced. After several years of intensive work by all of the people involved with this program (domestic violence practitioners, police, district attorney’s, judges, etc.), it seems possible and even probable that the issue of Domestic Violence within the Town of Hamburg can be managed. The Hamburg Town Board continues to support the program, thus allowing for financial support from both the Town of Hamburg’s budget and the CDBG funds. By leveraging the CDBG funds with other Town of Hamburg funding will allow for a greater level of assistance for residents of the town. Within the 2010 Program Year, the Domestic Violence Office served a total number of new clients equaling 358, which is up

thirty-eight (38) clients from the 2009 program year. 2009 was the first year that the amount of new clients to the program has decreased but 2010 continued the trend of the number of clients increasing. By looking at the following five years of statistics, you can see this trend evolve.

Three Year New Client Trend

<u>Program Year:</u>	<u>New Clients:</u>
2006	257
2007	388
2008	462
2009	320
2010	358

Between the 2006 and 2010 program years, there was a 40% increase in new clients. This equates to approximately eight (8) new clients every month. In Program Year 2010, the Domestic Violence Office served a total number of existing/previous clients equaling 1,280. This combined with the new clients, the total number of clients is down in program usage. The program usage is once again attributed to the Town of Hamburg Police Department's strict compliance and following of the State of New York's Domestic Violence laws and procedures. In addition, it is also felt that this slight decrease of clients can also be attributed to an increase in the knowledge of the program within the entire Hamburg community over the past few years. If counting all clients, new, existing and duplicated, the number of clients served in Program Year 2010 equates to 12,848. This is up 40% from the 2009 Program Year figure of 9,155, which shows the need for program within the town.

Domestic Violence; PY 2010 Funding/Expenditure Report:

2010 PROJECT BUDGET:

	\$ 59,453.75	(2008 Remain CDBG Line of Credit)
+	\$ 25,000.00	(2009 CDBG Line of Credit)
+	\$ 25,000.00	(2010 CDBG Line of Credit)
-	\$ 15,738.51	(Admin Expense CDBG LOC)
TOTAL BUDGET PY 2010:	\$ 93,715.24	(Total CDBG Line of Credit)
EXPENDED	\$51,060.93	(Public Service) CDBG LOC
	\$15,738.51	(Admin Expense)CDBG LOC
REMAINING BALANCE:	\$42,654.31	CDBG Line of Credit

4) **Senior Aquatic/Fitness Programs:**

The Senior Aquatic Program continues to remain extremely popular amongst the Town of Hamburg senior population. Created as another expansion of the overall Fitness Center in 2002, the aquatic programs have become the most popular within the program. The specific therapeutic swimming pool was built with an additional aerobic exercise room thus increasing the capacity of the entire fitness program for Town of Hamburg seniors. Initially upon opening, the programs were fully maximized. Now, there are waiting lists of seniors wanting to utilize the therapeutic pool for water aerobics, physical therapy, cardiac rehabilitation, etc. Use of this pool and the pools programs have been at maximum capacity since the first day they opened. There are still requests for additional types of programs, for another therapeutic pool and even for building an additional larger pool for general swim purposes. The call for open swim times

continues to increase even though the current pool was built for aquatic programs such as water aerobics. To keep the seniors happy and content, the towns Department of Senior Services created an “Open Swim” program at the pool. This program continues to draw a large number of senior swimmers, thus allowing people to use the pool for self-rehabilitation work after health problems. In the 2010 program year, the total number of persons utilizing the Senior Health Maintenance Facility actually rose again. The number of seniors utilizing the services of the Health Maintenance Programs is still amazingly large and continues to justify the number of programs available for town seniors.

Number of Seniors Utilizing the Aquatic and Fitness Programs:

Senior Aquatic Programs:	6,872
Senior “Open Swim”:	3,521
Health Maintenance Program:	21,940

Senior Aquatics; PY 2010 Funding/Expenditure Report:

2010 PROJECT BUDGET:	\$25,000.00	(2010 CDBG Line of Credit)
TOTAL BUDGET PY 10:	\$25,000.00	(2010 CDBG Line of Credit)
EXPENDED IN PY 10:	\$25,000.00	
REMAINING BALANCE:	\$ -0-	

5) Senior Technology Center:

After the success of the previous senior programs developed for the Town of Hamburg by the Department of Community Development, it seemed an easy decision to initiate and develop another new program for seniors within the town. Previously, the Town of Hamburg had co-developed a senior project with People Inc. which created the existing community building at the Iris Housing Complex. This collaboration created the Senior Fitness Program. Over the years, with the success of the fitness programs, the town expanded the fitness center to include locker rooms, shower facilities and another expansion of the entire program with the therapeutic pool. With that success in mind, the town again sought to join forces with People Inc. People Inc. was building another senior housing complex adjacent to the Iris Housing complex where the fitness programs are located. The Town of Hamburg Department of Community Development joined with People Inc. to construct and create its newest program, the Senior Technology Center. By building as an attachment to the Elm Housing complex it allowed the Town of Hamburg to create this new program for seniors at a greatly reduced cost. The goal of the new program is to teach Town of Hamburg seniors how to use a computer or if they already know how to use a computer, it will give them an opportunity to utilize a computer within a library type setting for any specified length of time ie: ½ hour, 1 hour, 2 hours, etc. By teaching seniors how to use a computer, it can expand their brain capacity, memory, enhance their physical dexterity all while allowing them to become part of the 21st century. Once they become comfortable using a computer, the internet or other applications, they will be able to e-mail their family, pay bills online, print family pictures, complete genealogy searches and feel a part of this technological world. In 2007 the Town of Hamburg identified \$80,000 in CDBG funds for “Senior Technology Center” start-up costs. In 2008, another \$50,000 was identified for the start-up costs which will include computer furniture, computers, wireless technology for the computers and also for the wiring of the internet connections and hardware. In 2009, \$25,000 was identified to staff the program once it was up and running. Also, in 2010 \$50,000 was identified for staff

and continuation of the program. The start-up costs being set, the project will be able to be initiated and started by the fall of 2011. As with our normal plan of action for Public Service projects begun by the Department of Community Development, there will be minor amounts of funding requested and utilized over the next several years to continue to ensure the program can become self – sufficient. The minor amounts of funding will be utilized for program staffing, computer instructors and IT professionals. During the 2010 Program Year, the large purchase of program equipment was purchased and installed. To that end, it is anticipated that the rest of the equipment and technology will be purchased through RFP’s or RFQ’s during the summer of 2011 with the “Senior Technology Center” being opened, staffed and running in the fall of 2011.

Senior Technology; PY 2010 Funding/Expenditure Report:

2007 PROJECT BUDGET:	\$ 33,595.63	(CDBG Line of Credit)
2008 PROJECT BUDGET:	\$ 50,000.00	(CDBG Line of Credit)
2009 PROJECT BUDGET:	\$ 25,000.00	(CDBG Line of Credit)
2010 PROJECT BUDGET	\$ 50,000.00	(CDBG Line of Credit)
TOTAL BUDGET PY 2010:	\$158,595.63	(CDBG Line of Credit)
EXPENDED PY 2010:	\$34,628.45	
REMAINING BALANCE:	\$123,967.18	

C) Economic Development:

6) Economic Development; Business Development Fund:

The Town of Hamburg’s economic development program consists of loans to for-profit businesses for the purpose of job creation OR job retention especially for persons of low and moderate incomes. At the direction of the Hamburg Town Board, this program is administered by the Hamburg Development Corporation (HDC), a sub-recipient of the Town of Hamburg’s Community Development Block Grant (CDBG) funds. The Town of Hamburg Department of Community Development hired an expert in the field of Economic Development to assist the HDC in correcting its administrative deficiencies. After working diligently with the HDC, progress is being made in this regard. To this end, the HDC has all new program paperwork in the following areas: 1) Program loan application. 2) Compliance paperwork. 3) Policies and paperwork pertaining to loans and what information is required from loan recipients for proper documentation of the files for HUD reporting.

The HDC issues business loans in amounts that range from \$25,000.00 to \$100,000.00 in order to create or retain jobs for low/moderate income persons. Loans are made at a below market interest rate and funds are normally utilized for purchase of equipment, inventory and also for physical business remodeling as well as new construction or land purchase. The Hamburg Development Corporation (HDC) is retained on an annual basis via a contract with the Town of Hamburg through the Department of Community Development. The only funding provided to HDC for this program is revolving loan funds or “program income” received from existing loans. No new or old CDBG funding will be transferred to the HDC for this program. The funds provided to the HDC through program income are to be utilized for the sole purpose of providing

job creation or retention loans to area business. The Department of Community Development will continue to monitor the HDC and its use of funds to ascertain the effectiveness of the overall economic development program. The following information pertains to the loans made by the Hamburg Development Corporation during the 2010 Program Year:

Business Development Fund Report: PY 2010 Loans Completed: 2 (Job Creation)

1)	Just Fun Family Entertainment Center Town Hall 6000 South Park Avenue Hamburg, NY 14075	Loan Amount: Interest Rate: Jobs to be created:	\$100,000.00 2.44% 10 Full Time Equivalents
2)	JP Fitzgeralds 4236 Clark Street Hamburg, New York 14075	Loan Amount: Interest Rate: Jobs created:	\$100,000.00 2.44% 3 Full Time 5 Part Time

Economic Development; PY 2010 Funding/Expenditure Report:

2010 PROJECT BUDGET:	\$97,303.99	(Remaining Program Income)
+	\$119,471.84	(2010 Program Income)
+	\$260.56	(Interest for program year)
+	\$75,000.00	(2010 CDBG Line of Credit)
TOTAL 2010 BUDGET:	\$292,036.39	
EXPENDED PY 2010:	\$200,000.00	(TWO (2) LOANS)
SUB TOTAL:	\$92,036.39	
NON PROGRAM EXPENDITURE:	\$383.13	(INTEREST SENT TO HUD)
	\$18.00	(BANK FEE)
REMAINING BALANCE:	\$16,635.26	(PROGRAM INCOME)
	\$75,000.00	(2010 CDBG Line of Credit)
TOTAL REMAINING BALANCE:	\$91,635.26	

During the first quarter of 2011, a survey was conducted for businesses with HDC-CDBG financed loans, which were still in force. For Program Year 2010 ending March 31, 2011, five businesses reported a total to 21 full-time jobs being created and 35 part-time positions. In terms of job requirements, all but four were determined to be available to persons of low and moderate income. Some businesses with loans currently in force have reported job creation in prior years.

D) **Housing:**

7) **Housing Rehabilitation:**

The Town of Hamburg Department of Community Development continues its year round Housing Rehabilitation Revolving Loan program funded by both CDBG line of credit and program income through the Housing Rehabilitation (Program Income) Savings account. This program continues to be very active and is one of the department's most popular programs on an annual basis. In Program Year 2010 the town again completed nine (9) housing rehabilitation projects through either the town's Housing Rehabilitation Loan program or through the Mobile Home Rehabilitation Loan program. These Housing and Mobile Home Rehabilitation Loan Programs are more important now than they ever have been due to an increasing percentage of the towns housing stock becoming substandard. As the people within these households age, they frequently have limited incomes and limited assets and thus cannot afford to maintain their homes. In addition, a significant number of these households are located in the older neighborhoods, particularly in the Villages of Hamburg and Blasdell. Statistics from the US Census show that almost 40% of the homes within the Town of Hamburg were built prior to 1939. In addition, another 20% was built during the post World War II housing boom. Together, more than half of the towns housing dwellings are over sixty years old. This fact together with the down-turn in the economy over the past two years has the town residents forgoing repairs to their homes so as to keep their financial houses in order. This will only lead to a quicker decay in the housing stock within the town. Another trend, which formerly was consistent only with senior households, is the growing number of non-senior citizen households who are having great difficulty in upgrading the condition of their homes. This trend is alarming due to the future burden it will place on the Town of Hamburg's housing funds. The Department of Community Development will have to keep a close watch on this trend to ensure that there will not be an undo drain or burden on the limited amount of town's Housing funds.

Benefits: A direct benefit of this program is that, at a reasonable cost to the home owner, the resident/client is able to remain in their home with updated, efficient systems. By being able to stay in their homes, it relieves pressure on the rental assistance or subsidized rental housing programs. Another benefit of this program is that it improves the towns housing stock and where the rehabilitations are concentrated or targeted within a specific neighborhood, it vastly improves the look and atmosphere within said neighborhood. When a targeted neighborhood has several rehabilitation projects completed in a short period of time, the other neighbors tend to look at the condition of their own homes and are more likely initiate improvements also. Another benefit of these "no interest" or "low interest" housing loans is that ultimately the money loaned is recycled back into the CDBG program for further use within these programs. This has proven to be very effective in continuing the funding stream of this program without having to utilize line of credit funding. These programs have and will continue to improve the quality of the housing stock within the town while providing improved housing for low and moderate income households.

Housing Rehabilitation; PY 2010 Funding/Expenditure Report:

2010 PROJECT BUDGET:	\$ 3,239.31	Program Income
	\$ 66,655.97	HR Only PI Received PY 2010
	\$125,000.00	(2009 - CDBG Line of Credit)
	\$ 102.73	(Interest for program year 2010)
TOTAL BUDGET PY 2009:	\$194,998.01	
EXPENDED PY 2010:	\$45,773.00	(2010 Program Income)
	\$40.99	(Returned Item)
REMAINING BALANCE:	\$125,000.00	(CDBG Line of Credit)
	\$ 24,184.02	(Program Income)
TOTAL REMAINING BALANCE:	<u>\$149,184.02</u>	

8) Acquisition/Rehabilitation (“New Construction”):

The remaining funding within the “Acquisition/Subsidy” account is what remained after the sale of the dwelling located at 4000 Buffalo Avenue, Blasdell, New York 14219. As discussed at length within the 2008 CAPER, the town through its Department of Community Development had a significant monetary interest (\$15,000+) in this dwelling. A former client of our Housing Rehabilitation Loan program originally owned the home. However, that client vacated the dwelling and left the area. Over the next several years, the dwelling sat vacant and suffered extreme water and mold damage. The Town of Hamburg only became aware of the massive financial and physical problems at the dwelling when it received a foreclosure notice on the property due to back taxes. Immediately, the Department of Community Development tried to secure the dwelling/property so as to protect its financial commitment. Once the owner of record, we bid out, hired and completely rehabilitated the entire dwelling, which included completing severe mold mitigation to code. Once completing the acquisition/rehab portion of this project, our department then initiated the sale of the dwelling to a client of our “First Time Homebuyer” program. Through the sale of the dwelling, program income was generated. This program income was utilized to fund the two “New Construction” conditional grant subsidies during the 2009 program year. Two clients were conditionally granted \$40,000.00 each toward their new construction dwellings. In PY 2010 there no “New Construction” homes built due lack of funding in this account and the current economic climate. This account will now only be utilized if there are any further funds recaptured from past existing home or new construction clients. The ultimate goal is to eventually, close this account due to the Town of Hamburg no longer needing it for its program.

E) Planning and Administration:

The Town of Hamburg Department of Community Development utilizes Community Development Block Grant (CDBG) funding for planning and administrative purposes. As part of the CDBG program grantees are allowed to utilize up to 20% of each grant year for administrative purposes. However, the Town of Hamburg has been very frugal with its expenditures from this area so as to get a bigger “bang for the buck” with our annual project funding. The Department of Community Development utilizes the following three categories of funding: General Administrative, Public Information and Fair Housing/Housing Counseling activities. In addition, the town also utilizes the CDBG Line of Credit funds as well as a small portion of its program income funding so it can ensure the least amount of expenditure as possible for these categories. Shown and listed below are the three categories of planning and administrative funding utilized by the Town of Hamburg Department of Community Development. Again, all funding combined for planning and administrative uses cannot exceed 20% of an annual expenditure of CDBG funds within a program (grant) year.

10) General Administrative Management, Oversight and Coordination:

The Town of Hamburg utilizes funding for general program administration including; salaries for the Community Development staff, supplies, equipment, travel, credit services, utilities, planning activities such as Analysis of Impediments to Fair Housing studies or consolidated plan studies, and also for consultants for legal and collection representation, etc. The Department of Community Development has always kept its expenditures down to approximately 10% of the total amount of funding expended each year. However, with new government leadership, the Town of Hamburg is having the Department of Community Development utilize more of its CDBG administrative funds. By using more of the CDBG funds, the Town of Hamburg can save on its budgetary expenditures. Therefore, within the foreseeable future, the Department of Community will be utilizing administrative funding closer to the allowed maximum of 20%. Within the 2010 Program Year, \$144,404.25 (which includes \$15,738.51 of Domestic Violence Admin costs) was utilized for administrative purposes.

Administration; PY 2010 Funding/Expenditure Report:

BEGINNING BALANCE PY 2010:	\$129,538.28	CDBG Line of Credit Funding:
+	\$ 84,520.00	CDBG LOC 2010
+	\$ 9,743.52	(Program Income; H/R Savings)
+	\$ 15,738.51	(Admin Expense) CDBG LOC
TOTAL BUDGET PY 2010:	\$239,540.31	
EXPENDED PY 2010:	\$ 53,684.92	(CDBG Line of Credit)
	\$ 9,743.52	(Program Income Funds)
	\$ 15,738.51	(Admin Expense) CDBG LOC
TOTAL EXPENDED PY 2010:	\$ 79,166.95	
NON PROGRAM EXPENDITURE:	\$ 85.96	(Interest returned to HUD)
REMAINING BALANCE:	\$160,287.40	

11) Public Information:

The Town of Hamburg utilizes this specific administrative line to fund publication of public notices involving the entire CDBG program including the letting of bids, Requests For Proposals or Quotations, public notices pertaining to the Action Plan, the CAPER, environmental reviews and program availability whether it is through print media, radio, internet or web site related.

Public Information; PY 2010 Funding/Expenditure Report:

PROJECT BUDGET PY 2010:	\$7,223.06	(Program Income Funds)
	\$18,514.24	(CDBG Line of Credit)
TOTAL BUDGET PY 2010:	\$25,737.30	
EXPENDED PY 2010:	\$25,737.30	
REMAINING BALANCE:	\$ - 0 -	

12) Fair Housing and Housing Counseling Activities:

The Town of Hamburg utilizes this specific administrative line to fund its ambitious Housing Counseling and Fair Housing Counseling activities. The Town of Hamburg has and continues to enter into agreements with Belmont Shelter Corporation to provide its residents with comprehensive housing counseling services. Through this contract, clients can receive specific budget counseling, credit counseling, debt counseling, pre-purchase/post purchase counseling for first time home buyers, housing maintenance seminars or for any other specific housing assistance they might require or need.

The town has and continues to enter into agreements with Housing Opportunities Made Equal, Inc. (HOME) to provide its residents with Fair Housing Counseling and Activities. Through this contract, clients can receive Paralegal counseling to aid in the resolution of landlord-tenant disputes, information on fair housing laws (including the Town of Hamburg's Fair Housing Law) specific information for landlords; tenants; home seekers and real estate agents. In addition to these services, the Town of Hamburg can also provide mobility counseling to clients interested in moving from their current residences.

The Town of Hamburg continues to excel in this area by providing a large quantity of services for its residents at locations that are centralized and/or on a bus route. Both of these services are mandated by HUD for the Community Development Block Grant program, yet the Town of Hamburg goes well above and beyond a normal level of service with these programs.

The following charts outline key accomplishments for each organization.

Housing Opportunities Made Equal (HOME)

Reported incidents of discrimination:	4
Landlord – Tenant counseling:	56
Fair Housing information:	165
Technical assistance to town government	10
General housing/human service referrals	18
TOTALS:	253

<u>Belmont Housing Resources For WNY</u>	
Mortgage default counseling	9
Pre-purchase counseling	16
Financial Management	4
Post – purchase counseling	0
Rental Assistance	296
Reverse Mortgage	10
Landlord/Tenant Rights	0
TOTALS:	335

Fair Housing/Housing Counseling; PY 2010 Funding/Expenditures:

PROJECT BUDGET PY 2010:	\$25,000.00	CDBG LOC
+	\$14,500.00	Program Income funds
TOTAL BUDGET PY 2010:	\$39,500.00	
EXPENDED PROGRAM YEAR 2010:	\$39,500.00	
REMAINING BALANCE:	\$ - 0 -	

End of Individual Project Reports for Program Year 2010:

VI) Town of Hamburg CDBG Project Expenditure Totals (4/1/10 - 3/31/11):

A) PUBLIC FACILITY PROJECTS:

- | | |
|---|--------------|
| 1) Village of Hamburg Sewer Reconstruction: | \$150,000.00 |
| 2) Village of Blasdell Water Line Reconstruction: | \$125,000.00 |

B) PUBLIC SERVICE PROJECTS:

- | | |
|---|--------------|
| 3) Domestic Violence/Battered Spouse Program: | \$ 51,060.73 |
| 4) Senior Aquatic Program: | \$ 25,000.00 |
| 5) Senior Technology Center: | \$ 34,628.45 |

C) ECONOMIC DEVELOPMENT:

- | | |
|-----------------------------------|---------------|
| 6) HDC Business Development Fund: | \$ 200,000.00 |
|-----------------------------------|---------------|

D) HOUSING:

- | | |
|----------------------------|--------------|
| 7) Housing Rehabilitation: | \$ 45,773.00 |
|----------------------------|--------------|

8a) Homeownership Assistance; Existing Home: (HOME Funds) \$120,000.00
(Not included in expenditure totals within this report)

- | | |
|------------------------------|-----------|
| 9) Acquisition Rehab Account | \$ 902.35 |
|------------------------------|-----------|

E) PLANNING AND ADMINISTRATION:

- | | |
|--|--------------|
| 10) General Administrative Management, Oversight and Coordination: | \$ 79,166.95 |
|--|--------------|

- | | |
|-------------------------|--------------|
| 11) Public Information: | \$ 25,737.30 |
|-------------------------|--------------|

- | | |
|---|--------------|
| 12) Fair Housing and Housing Counseling Activities: | \$ 39,500.00 |
|---|--------------|

[\$144,404.25]

Total CDBG Expenditures Program Year 2010: \$776,866.03

VII) Review of: Unexpended Funds; Admin/Public Service % & Loan Portfolio Review:

1) **Unexpended CDBG Funding Total @ 3/31/11:** **\$567,800.63**

The Town of Hamburg's unexpended IDIS Line of Credit (CDBG balance) on hand at the end of PY 2010 was **\$526,908.89 or 0.66 grant years of funding on hand**. This figure is well below the regulatory limit of **1.50** grant years of funding on hand limit that is associated with the Community Development Block Grant program. It is anticipated that within the upcoming 2011 Program Year, the Town of Hamburg will continue its expenditure rate so as to ensure the 1.5 grant year of funding limit is not exceeded.

2) **Amount Expended Program Administration:** **\$144,404.25**

Amount based upon percentage; 20% maximum CAP **18.5%**

3) **Amount Expended Public Services:** **\$ 110,689.38**

Amount based upon percentage; 15% maximum CAP **14.2%**

4) **Percent Expended on Low/Mod Income Projects:** **100%**

5) **Outstanding Loans/Amounts per Program:**

A) **Area Wide Housing Rehabilitation Loan Fund:**

Loans Outstanding: **80**

Outstanding Balance: **\$321,947.98**

B) **Area Wide Housing Rehabilitation Deferred Loans:**

Loans Outstanding; **34**

Outstanding Balance: **\$291,255.48**

C) **Hamburg Development Corporation Business Development Fund:**

Loans Outstanding: **14**

Outstanding Balance: **\$664,572.50**

In total, the Town of Hamburg Department of Community Development has jurisdiction over one hundred twenty-eight loans through its Housing and Economic Development programs. The one hundred twenty-eight (128) loans equates to \$1,277,775.90 in funding on the streets within the Town of Hamburg as of this CAPER report.

VIII) PROJECT BUDGETS/EXPENDITURES/PROJECT GOALS **(SELF EVALUATION) NARRATIVE:**

To complete this comparison, one must look at the Town of Hamburg's 2010 – 2014 Five Year Consolidated Plan and then its first (2010) Annual Action Plan which detail the projects that were to be carried out by the town utilizing its Community Development Block Grant funds. If a comparison is made to the actual project budget/expenditure portion of this report, the conclusion is that the Town of Hamburg started and still continues to utilize its funding for this current Five Year Consolidated Plan in a prudent and efficient manner that is within the guidelines of said Five Year Plan. The following will provide an update to the status of the ongoing programs offered by the Town of Hamburg:

The Homeownership Assistance Programs are the most popular programs offered by the Department of Community Development and have exceeded the original goals set for these programs. Further program funding is a constant requirement to keep up with the large demand for these programs. This fact has not changed. While these programs are very successful in creating homeownership opportunities, their success has automatically created a larger problem for themselves...a large "application load". This large "application load" has been created by the hundreds of people and families trying to get approved into these programs so they can achieve their dream of homeownership. The "application load" corresponds to a large investment in staff time by the Department of Community Development. Just to remind the reader, the Department of Community Development handles every aspect of this program including all regulatory, technical, inspection, lead, appraisals, legal work (including the home closings) and all financial aspects. This large range of work is completed with the only three staff members in the Department of Community Development. While the staff keeps this program up and running, it also has to keep the entire Community Development Department with all of its projects up and running. The Homeownership Assistance program itself consists of two major components: 1) Conditional Grants of \$10,000.00 for a client to purchase an "Existing" dwelling within the town, including the Villages of Blasdell and Hamburg. 2) Conditional Grants of \$40,000.00 for a client to purchase and build a "New Construction In-Fill" dwelling on a lot assigned by the town. This portion of the project needs scattered site building lots to be successful. While both of these Homeownership Assistance programs are popular, the "Existing" Home Program part is by far the most popular of the two programs due to the ability of the client to search for a dwelling within a specific price range and for a dwelling that is to their specific liking.

The Villages of Blasdell and Hamburg continue to remain within the Town of Hamburg CDBG Consortium, which has and will allow both villages to continue their extensive infrastructure reconstruction projects. Said projects are having a major impact on both villages in the form of new and upgraded water lines and prior to that, new sewer lines, roads, sidewalks and other infrastructure projects. These infrastructure projects are a great opportunity for the villages to replace and upkeep their rapidly aging infrastructure.

Senior programs continue to be planned and implemented by the Town of Hamburg Department of Community Development so as to keep up with the demand for said programs by the rapidly rising senior population, which is already considered to be extremely high. The Senior Aquatic Programs continue to be filled and keep their waiting lists and the Senior Health Maintenance Program also saw a further influx of users due to the expanded programs and equipment from a couple years ago. To this end, both projects will remain priorities for continued CDBG funds. In addition, new projects are being planned that will further assist the town's senior population. The Department of Community Development's newest senior program, the "Senior Technology Center" is being completed and will be open for business by fall of this year. This "Technology Center" will house a large number of computers for general use by the senior population of the town. The idea is to house a program where we can teach seniors how to use computers and a place where seniors can come into a library type setting and sign onto a computer to e-mail family, pay bills, download family pictures, etc. The thought with this program was to keep the senior population up to date with today's technology while also increasing or maintaining their mental capacities.

The town also continued its successful Housing Rehabilitation program helping nine additional persons/families within 2010 Program Year. This program continues to reach and exceed its goals each year. This past program year, the Housing Rehabilitation program showed a modest increase in usage and approvals. It is anticipated that over the next remaining four years of the current Five Year Consolidated Plan that the numbers will continue to grow as people try to stay in their homes longer due to the high cost of housing within the town and Erie County in general.

The Economic Development programs continue to be under intense scrutiny, with their performance being analyzed and reviewed by the Department of Community Development and the Buffalo Office of the Department of Housing and Urban Development (HUD). The Town of Hamburg is working extremely close with HUD and the “project consultant” to ensure that the HDC, its employees and Board of Directors are on top of all of the changes that had to be made to bring this program back into compliance with the HUD regulations.

The Town of Hamburg will continue to work cooperatively with Erie County as part of the Erie County HOME Consortium for joint administration of the HOME Investment Partnership Program (HOME) program and its program funding. As designed, the detailed report on the Town of Hamburg’s use of HOME funds is found within the County of Erie CAPER Report for the 2010 Program Year. This report is filed by the County of Erie due to the fact that the County of Erie is the Participating Jurisdiction (PJ) for federal HOME funds.

FUNDING LEVERAGING:

The Town of Hamburg and the Department of Community Development continue to leverage its funding resources to its best advantage. Whether it is HOME funds or other New York State funds, the town will continue to work to leverage its funds to expand projects where possible. The Town of Hamburg Department of Community Development will closely work with Erie County on this issue. In addition to working with Erie County, the Town of Hamburg Department of Community Development will continue to search and apply for any and all programs it can within the New York State funding area to further leverage its available funding.

CONTINUUM OF CARE:

The Town of Hamburg Department of Community Development continues to try and strengthen the Continuum of Care it has started within the new Five Year Consolidated Plan. By definition, the Continuum of Care is meant to be programs created to address the problems of homelessness in a comprehensive manner in conjunction with other federal agencies. The Town of Hamburg Department of Community Development has taken the Continuum of Care component very seriously and has re-stated its commitment to the component by also garnering the support of the Hamburg Town Board. The support of the Hamburg Town Board is crucial with this component since it involves programs that are not as straight forward or apparent in their design and outcome. The Town of Hamburg Department of Community Development will continue its Housing Rehabilitation and Mobile Home Rehabilitation programs which in turn will keep the at-risk group of people in their homes for a longer period of time. Combining this with other services that are offered through programs created by the Town of Hamburg Department of Community Development such as the Domestic Violence program, the Senior Day Care program, the Senior Fitness and Aquatic programs, the Continuum of Care component is currently being served well by the Town of Hamburg. In the next four years of this Five Year Consolidated Plan, the Town of Hamburg Department of Community Development will further enhance the Continuum of Care component for the Town of Hamburg by initiating and completing specific programs designed to keep these clients covered. An example of these programs will be the counseling programs offered by the Department of Community Development. By increasing the amount of counseling programs, more clients can be served.

SUMMARY:

This Consolidated Annual Performance Report (CAPER) includes a large amount of written information, data and financial information pertaining to the administration of the Town of Hamburg's Community Development Block Grant (CDBG) program. Included within this report in diverse ways is an assessment of the town's performance pertaining to the Community Development Block Grant program. Since the Town of Hamburg is a Community Development Block Grant (CDBG) program Entitlement Community the CAPER report for CDBG funds is found within this document. However, the Town of Hamburg is also a member of the Erie County HOME Consortium. Within this consortium, the County of Erie is itself the Participating Jurisdiction (PJ). The report for expenditure and assessment of Town of Hamburg Home Investment Partnership Program (HOME) funds is found within the County of Erie CAPER document and all information pertaining to that program can be examined within that document.

*** Public Hearings and Written Comments:**

The Town of Hamburg Department of Community Development opened its Citizen Review and Comment period for the CAPER process on Wednesday June 8, 2011 and it remained open until the close of business, 4:30 p.m. on Thursday, June 23, 2011. During this time, the Department of Community Development scheduled and held two public hearings to review the "Draft" version of this CAPER report. The first public hearing was scheduled for Wednesday, June 15, 2010 at 5:00 p.m. . The second public hearing was scheduled for Friday June 17, 2011 at 2:00 p.m. Both public hearings were held within the Conference Room at 6122 South Park Avenue (the Community Development Building). The Community Development building is accessible to all persons and anyone who required special needs for either of the two public hearings could have contacted the Department of Community Development for assistance.

In addition to this written CAPER report, additional CAPER reporting as required through the United States Department of Housing and Urban Development (HUD) is located on the HUD IDIS (Integrated Disbursement Information System; computer generated). Information pertaining to that data is considered to be a part of this report also.

IX) Housing Characteristic Charts:

Housing Rehabilitation Loan Program:

Of the nine (9) Housing Rehabilitation projects completed with CDBG funds, the following chart pertains to how funding was utilized by housing type, ethnic group, household type and income. Of the nine (9) units, seven (7) were regular, single-family homes and two (2) were mobile home rehabilitation. The numbers were down this year due to the poor economy and the lack of housing activity within the area wide local town.

Housing Type: Ethnic Group: Head of Household Type: Income: Type:

Single	2 Family	Caucasian	Minority	Elderly	FHH	Family	Low	Very Low
X		X		X	X			X
X		X			X	X	X	
X		X		X	X			X
X		X		X	X			X
X		X		X			X	
X		X		X	X			X
X		X		X	X	X	X	
X			X				X	
X		X		X	X			X
9	0	8	1	7	7	2	4	5

Homeowner Assistance “Existing”; (HOME Funded):

For detailed information pertaining to this HOME funded program, please see the 2009 County of Erie CAPER; the Town of Hamburg section. Information is being provided only as an enhancement to the 2009 CAPER for the Town of Hamburg. Of the twelve (12) Homeownership Assistance projects completed with Home Investment Partnership Program (HOME) funds through the Erie County Consortium, the following chart will show housing type, ethnic group, household type and income. **All homes were Single Family Dwellings!**

Ethnic Group Household Type Income Type

Caucasian	Minority	FHH	Small Family	Large Family	Low	Very Low
X		X	X		X	
X		X	X		X	
X		X	X		X	
X		X	X		X	
X			X		X	
X		X	X		X	
X		X	X		X	
X		X	X		X	
X		X	X		X	
X		X	X		X	
X		X	X		X	
X		X	X		X	
12		10	12		12	

X) HOME Program Report Statement:

**TOWN OF HAMBURG
“FINAL”
CONSOLIDATED ANNUAL PERFORMANCE REPORT (CAPER)
HOME PROGRAM STATEMENT
2010 PROGRAM YEAR (4/1/10 - 3/31/11)**

Member of Erie County HOME Consortium:

As stated earlier within this document, the Town of Hamburg is a Community Development Block Grant (CDBG) Entitlement Community. However, the Town of Hamburg also receives federal Home Investment Partnership (HOME) Program funding as part of the Erie County HOME Investment Partnership Program (HOME) Consortium. Whereas, for the HOME Investment Partnership (HOME) Program, the funding from the United States Department of Housing and Urban Development (HUD) flows through Erie County as the Participating Jurisdiction (PJ). Any HOME funds identified for the Town of Hamburg are “passed through” Erie County to the Town of Hamburg. Since Erie County is the Participating Jurisdiction (PJ) for the HOME program, the requirement to complete the annual Consolidated Annual Performance Report (CAPER) falls to Erie County. This is true even for the Town of Hamburg portion of the report. Therefore, all reporting requirements for the Town of Hamburg’s HOME funds will be within the County of Erie’s 2010 CAPER. For any and all questions pertaining to the Town of Hamburg’s HOME program funding, please contact Thomas Dearing; Community Planning Coordinator; County of Erie; Department of Environment and Planning; 95 Franklin Street; Buffalo, New York 14203.