

TOWN BOARD MEMBERS PRESENT:

Steven J. Walters	Supervisor
Michael Quinn	Councilman
Thomas Best, Jr.	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk
Walter Rooth III, Town Attorney; Joseph Collins, Deputy Town Attorney; Mary Dosch, Sr. Account Clerk; Gregory Wickett, Police Chief; Christopher Hull, Director of Community Development

Supervisor Walters calls the meeting to order at 8:06 am

1.

On a motion of Councilman Best, seconded by Councilman Quinn, the following resolution was ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

WHEREAS, on February 23, 2009 the Town Board of the Town of Hamburg passed Local Law #1, 2009 which mandates a minimum of four hours per year of training per year for Members of the Planning Board and,

WHEREAS, Section 6 of said law provides that training received by a member in excess of four (4) hours in any one (1) year may be carried over into the succeeding year upon the approval of the Town Board and,

WHEREAS, the following members of the Planning and Zoning Boards have exceeded the four hours of required training as follows:

Robert Mahoney	4 hours
Dennis Chapman	1 hour
Dan O’Connell	1.5 hours
August Geraci	1.5 hours
Douglas Schawel	1.5 hours
Michael Chiacchia	4 hours

NOW THEREFORE BE IT RESOLVED that the Town Board approves the carryover of the aforementioned training as listed above for the applicable members to apply to the 2017 year requirements of mandatory training as set forth in Local Law #1, 2009.

2.

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

RESOLVED, that the Town Board approve the membership of the following into the Lake Shore Volunteer Fire Company, Inc.:

Stacey Lynn Flick
5086 Rogers Road
Hamburg, NY 14075

Michael Wiley
2261 Oakley Place
Lake View, NY 14085

3.

On a motion of Supervisor Walters, seconded by Councilman Quinn, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

RESOLVED, that the Town Board authorize the Finance Department to transfer \$226,963.41 from Revenue Account CS2680- "Insurance Recoveries" to the following CS Appropriation Accounts:

CS 1710.415 – Excess Insurance	- \$109,217.66
CS 1930.451 – Misc. 3 rd Party Claims	- \$30,755.82
CS 9040.840 – Workers Comp.	- \$86,989.93

This is due to increases in premiums, third party claims and workers compensation claims.

4.

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

RESOLVED, that the Town Board approve the transfer of appropriations for the Senior Services Department, within the 2016 Budget, as follows:

From: Personal Services	A6772.100	\$1,917.63
To: Personal Services	A6780.100	\$1,917.63

End of year adjustments.

5.
 On a motion of Supervisor Walters, seconded by Councilman Quinn, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

TRANSFER OF FUNDS FORM					
YEAR END MEETING 12/29/16					
FROM:				TO:	
	A1990.419	\$ 2,048.00		A1010.100	\$2,048.00
	A1990.419	\$ 1,833.00		A1110.100	\$1,833.00
	A1310.428	\$ 1,000.00		A1320.454	\$1,000.00
	A1990.419	\$ 19,939.00		A1430.456	\$19,939.00
	A9060.895	\$ 50,001.00		A3020.100	\$50,001.00
	A7310.100	\$ 12,095.00		A7020.100	\$12,095.00
	A7510.451	\$ 24.00		A8510.451	\$24.00
	A1990.419	\$ 44,593.00		A3620.469	\$44,593.00
	B8020.456	\$ 1,082.00		B8010.440	\$1,082.00
	EI7266.422	\$ 10,170.00		EI7265.100	\$10,170.00
	EI7266.422	\$ 1,512.00		EI7265.830	\$1,512.00
	ER7250.422	\$ 1,668.00		ER7250.860	\$1,668.00
	ER9950.975	\$ 22,000.00		ER7250.861	\$22,000.00
	ER7250.413	\$ 32.00		ER7251.100	\$32.00
	ER7250.413	\$ 2,197.00		ER7251.421	\$2,197.00
	EI7266.413	\$ 440.00		EI9810.970	\$440.00
	ET7250.201	\$ 82.00		ET9810.970	\$82.00
	EW7250.860	\$ 9,018.00		EW7251.100	\$9,018.00
	EW7250.100	\$ 3,694.00		EW7251.100	\$3,694.00
	EW7250.460	\$ 2,448.00		EW7251.100	\$2,448.00
	EW7250.460	\$ 1,326.00		EW7251.451	\$1,326.00
	EW7250.865	\$ 721.00		EW7251.830	\$ 721.00
	EW7250.413	\$ 679.00		EW7251.830	\$ 679.00
	TOTAL	<u>\$ 188,602.00</u>			<u>\$ 188,602.00</u>
	INTERDEPARTMENTAL TRANSFERS				
	TO BALANCE ACCOUNTS AT YEAR END.				

6.
 On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was
 ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

WHEREAS, the Town of Hamburg is a Community Development Block Grant (CDBG) entitlement community and is part of the Town of Hamburg/Erie County HOME Consortium as determined by the United States Department of Housing and Urban Development (HUD), and

WHEREAS, the Department of Community Development followed its “Citizen Participation Plan” in developing its 2017 “Draft” Action Plan for the CDBG and HOME programs, and

WHEREAS, at this time there is no actual 2017 federal budget, so the Town of Hamburg will again have to estimate its 2017 CDBG and HOME program allocations required for it to complete its 2017 “Draft” Action Plan for HUD.

NOW THEREFORE BE IT RESOLVED that in order to submit its required “Draft” Action Plan” to HUD by the required dates, the Hamburg Town Board authorizes Supervisor Steven J. Walters and Christopher Hull; Director of Community Development, to sign any and all documents and certifications required for submitting its 2017 “Draft” Action Plan to the Buffalo office of the United States Department of Housing and Urban Development (HUD).

BE IT FURTHER RESOLVED that once the Town of Hamburg receives its actual 2017 CDBG and HOME program allocations, the town will re-submit its Action Plan for the 2017 program year.

7.

On a motion of Supervisor Walters, seconded by Councilman Quinn, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

WHEREAS, due maternity leave and a lack of personnel within the department during 2016 and due to expanded commitments required of the CDBG, HOME and LISC grant programs, there was not enough time for Christopher Hull; Director of Community Development, to utilize all of his allocated vacation time.

NOW THEREFORE BE IT RESOLVED that the Hamburg Town Board approve the request of Christopher Hull; Director of Community Development, to carry over thirteen unused vacation days to the 2017 calendar year.

8.

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

BE IT RESOLVED that the Hamburg Town Board authorize the Department of Community Development to hold public hearings on the following dates/times for its 2016 Amended Action Plan:

Wednesday, December 28, 2016 - 9:00 a.m. - Hamburg Community Development Conference Room

Thursday, January 5, 2017 - 4:00 p.m. - Hamburg Town Hall Lobby

BE IT FURTHER RESOLVED that the appropriate notices of these hearings be published within official town newspapers.

9.

On a motion of Supervisor Walters, seconded by Councilman Quinn, the following resolution was

ADOPTED Ayes 3 Walters, Best, Quinn
 Noes 0

TOWN BOARD
 AUDIT OF CASH DISBURSEMENTS December 29, 2016

	VOUCHER #'S
OPERATING FUND:	
BATCH #222 \$40,570.91	86992-87060
BATCH #223 \$2,851,057.00	87061-87063
BATCH #224 \$6,864.51	87064-87084
BATCH #225 \$27.21	87086
BATCH #226 \$3,093.55	87087-87108
BATCH #227 \$3,791.23	87110-87123
BATCH #228 \$139,374.29	87126-87204
BATCH #229 \$8,280.14	87205-87215
TOTAL OPERATING FUND DISBURSEMENTS:	 \$3,053,058.84
 TRUST & AGENCY:	
TOTAL TRUST & AGENCY DISBURSEMENTS:	 \$0.00
 CAPITAL FUND DISBURSEMENTS:	
BATCH #45 \$7.38	87085
BATCH #46 \$503.00	87109
BATCH #47 \$11,169.00	87124-87125

TOTAL CAPITAL FUND DISBURSEMENTS: \$11,679.38

PAYROLL:

PR#P/R 25 \$644,890.56

TOTAL PAYROLL DISBURSEMENTS: \$644,890.56

PETTY CASH \$0.00

TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT: \$3,709,628.78

Greg Wickett, Police Chief, comments that at the last meeting they discussed getting bids for construction in the back of Town Hall. He has received three bids as follows:

Shoemaker Construction	\$12,456.00
Kowal Construction	\$11,765.00
Kilian Construction	\$11,600.00

However, Kilian Construction did not include the materials for the floor and that would clearly make his bid higher than the bid from Kowal Construction. His recommendation is to go with Kowal Construction and they could start as early as next week.

The Town Board agrees to go with Kowal Construction.

The Town Board discusses and agrees to have a Work Session at 6:00 pm prior to the Reorganization Meeting on January 9, 2017.

1.

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was

ADOPTED	Ayes	3	Walters, Best, Quinn
	Noes	0	

RESOLVED, that the Town Board adjourn at 8:15 am.

Catherine A. Rybczynski, R.M.C.
Town Clerk