

A regular Town Board meeting of the Town of Hamburg, County of Erie and State of New York was held at the Town Hall, 6100 South Park Avenue, Hamburg, New York on the 5th day of March 2018.

ROLL CALL:	James M. Shaw	Supervisor
	Elizabeth Farrell	Councilman
	Michael Petrie	Councilman
	Michael Mosey	Councilman
	Thomas Best, Jr.	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Christopher Hull, Director of Community Development; Ted Casey, Highway Superintendent; Steven Walters, Town Attorney; Ken Farrell, Deputy Town Attorney; Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator; Gregory Wickett, Chief of Police; Martin Denecke, Director of Youth, Recreation and Senior Services; Kurt Allen, Supervising Code Enforcement Officer; Richard Lardo, Principal Engineering Assistant.

The Pledge of Allegiance was recited.

Information on location of Fire exits was provided.

**3.**

On a motion of Councilman Mosey, seconded by Councilman Farrell, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**BE IT RESOLVED** the Town Board approves the out of town travel request for Martin Denecke, Director of Youth, Recreation & Senior Services. The Town of Hamburg has been awarded a complimentary registration (Valued at \$275.00) to the New York State Recreation and Parks Society Conference for the departments work with the Inclusive Recreation Resource Center. The conference is scheduled for April 15-17, 2018 in Syracuse, NY. Estimated expenses associated with attendance include the following:

Mileage: 320 Miles @ \$0.50 per mile	= \$160.00
Meals: 3 days @ \$40.00 per day	= \$120.00
Hotel: 2 nights @ \$139.00 per night	= <u>\$278.00</u>
Total:	\$558.00

Funds available in account 1970.492

**4.**

On a motion of Councilman Best, seconded by Councilman Mosey, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**RESOLVED**, the Town Board authorizes Police K9 Officer Matthew Sherry to attend the 35<sup>th</sup> Annual K-9 Seminar, April 29<sup>th</sup> – May 3<sup>rd</sup>, 2018, in Penn Yan, New York.

Registration:	\$625.00
Inc.: Materials, Lodging and Meals	
Tolls/Gas (approximate):	<u>\$100.00</u>
<b>TOTAL:</b>	<b>\$725.00</b>

Money is available in account B3120.492.

Use of Police K-9 vehicle for transportation is requested.

**5.**

On a motion of Councilman Petrie, seconded by Councilman Mosey, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**RESOLVED**, that the Town Board accept the resignation of Bob Elardo from the Conservation Advisory Board, and;

**RESOLVED**, that the Town Board appoint Michael Jablonski for a two year term effective immediately and ending December 31, 2019.

**6.**

On a motion of Councilman Best, seconded by Councilman Mosey, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**WHEREAS**, the Town Board approved the out of town travel of the Town Clerk, Catherine Rybczynski to attend the annual New York State Town Clerk’s Association conference in Albany, NY from April 22- April 25, 2018.

The estimated costs are as follows:

Conference Registration	\$125.00
Hotel/Meals	\$679.00
Transportation	<u>\$200.00</u>
	\$1004.00

Funds to be charged to A1970.492

**7.**

On a motion of Councilman Mosey, seconded by Councilman Best, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**RESOLVED**, that the Hamburg Town Board make the following appointments to the HAMBURG/SOUTHTOWNS DRUG FREE COMMUNITY COALITION:

Bob Elardo	Kristen Chilcott
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**8.**

On a motion of Supervisor Shaw, seconded by Councilman Farrell, the following resolution was

ADOPTED           Ayes 5       Shaw, Best, Farrell, Mosey, Petrie  
                      Noes 0

**WHEREAS**, the Town of Hamburg continues to recognize the need for affordable housing for its residents, and

**WHEREAS**, the Department of Community Development administers housing programs for eligible residents of the town and villages, and

**WHEREAS**, each program year the Community Development department submits a request to the Building Inspection department to waive any and all fees for its housing programs, thus making said programs more affordable to its residents.

**NOW THEREFORE BE IT RESOLVED** that any and all fees associated with housing programs administered by the Department of Community Development shall be waived for the program year April 1, 2018 - March 31, 2019.

**BE IT FURTHER RESOLVED THAT:**

- A) A copy of this resolution shall be provided to the Building Inspection Department.
- B) This waiver of fees shall include any and all building permit fees, recreation fees, sewer and plumbing permit fees as well as any other applicable fees or charges due through normal business of the town.
- C) The total amount of fees waived shall be utilized as a match credit for the Town of Hamburg's HOME Investment Partnership Program.

**9.**

On a motion of Supervisor Shaw, seconded by Councilman Farrell, the following resolution was

ADOPTED                   Ayes   5           Shaw, Best, Farrell, Mosey, Petrie  
                                  Noes   0

**PROCLAMATION**

**WHEREAS**, the Town of Hamburg recognizes that April, 2018 is the fiftieth (50<sup>th</sup>) anniversary of "Title VIII of the Civil Rights Acts of 1968", also known as the "National Fair Housing Act", and

**WHEREAS**, even though it is the fiftieth anniversary of the National Fair Housing Act, there is still much work to be done with fair housing and equal opportunity for all people, and

**WHEREAS**, the theme for this year's Fair Housing Month is "Opening Doors for Fifty Years", and

**WHEREAS**, the Town of Hamburg continues to fight for fair housing and equal opportunity with its partners, Housing Opportunities Made Equal, Inc. (HOME) and the United States Department of Housing & Urban Development (HUD), and

**WHEREAS**, the Town of Hamburg, has our own Fair Housing Law and Fair Housing Policies that are created, affirmed, and enforced every day.

**NOW THEREFORE BE IT RESOLVED** that due to its tireless support of Fair Housing and Equal Opportunity within its jurisdiction, the Hamburg Town Board shall designate April, 2018 as "Fair Housing Month" within the town.

**BE IT FURTHER RESOLVED** that the Hamburg Town Board shall also officially recognize the fiftieth anniversary of the "Civil Rights Act of 1968" also known as the "Fair Housing Act" within the Town of Hamburg throughout the month of April, 2018.

**10.**

On a motion of Councilman Mosey, seconded by Councilman Best, the following resolution was

ADOPTED	Ayes	3	Shaw, Best, Mosey
	Noes	2	Petrie, Farrell

**WHEREAS**, the town is in critical need of an overall review and upgrade regarding its computer, information technology and information security infrastructure including but not limited to overall strengths, weaknesses of infrastructure, outside threat possibilities of all computers, electronic devices, routers, firewalls, copiers and other hardware, software and computer programs at each and every municipal building or structure or temporary office used to transact town business

**WHEREAS**, that the Hamburg Town Board Request for Proposal (RFP) from any interested individual or company that is regularly in the business of computer technology, communications or data storage or computer/data applications and or management, a review of, including but not limited to, the Town of Hamburg’s current computer/information system(s)/computer network(s) and overall electronic infrastructure regarding above said mentioned and

**BE IT FURTHER RESOLVED**, the Town Board authorize the necessary monetary expenditure for said RFP via the official publication(s) of the Town of Hamburg, its website, social media or other publications the board deems necessary and all bids be sealed and returned to the Hamburg Town Clerk's office included in bid should be thorough analysis, documentation, critical determinations and recommendations via hard copy or e-mail by March 23rd, 2018.

The following spoke concerning this resolution:

Councilman Petrie, Councilman Farrell

**11.**

On a motion of Councilman Mosey, seconded by Councilman Best, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**RESOLVED**, that the Town Board authorizing alcohol waivers for the following February 2018 Taylor Road rentals:

04/01/18	04/07/18	04/08/18	04/13/18	04/14/18	04/15/18
04/20/18	04/21/18	04/22/18	04/28/18	04/29/18	

**12.**

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED                   Ayes   5           Shaw, Best, Farrell, Mosey, Petrie  
                                  Noes   0

**RESOLVED**, the town board adopts the following meeting schedule for the second quarter of 2018:

April 9<sup>th</sup>, April 30<sup>th</sup>, May 14<sup>th</sup>, May 21<sup>st</sup>, June 11<sup>th</sup>, June 25<sup>th</sup>

**BE IT FURTHER RESOLVED** that all meetings will begin with a Work Session starting at 5:30p.m. followed by the Regular meeting beginning at 7:00 p.m. for the above stated meeting dates EXCEPT May 21st which will begin at 7:00 p.m. for Work Session and 8:00 p.m. for Regular meeting.

**13.**

On a motion of Councilman Petrie, seconded by Councilman Farrell, the following resolution was

ADOPTED                   Ayes   5           Shaw, Best, Farrell, Mosey, Petrie  
                                  Noes   0

**WHEREAS**, Code Enforcement Officer, Jeffrey Adrian is retiring from his service on March 16, 2018 and creating a vacancy within the Code Enforcement Department and,

**WHEREAS**, the Town Board has determined that the position should be filled in respect to Mr. Adrians departure.

**NOW, THEREFORE BE IT RESOLVED**, the Town Board based on the recommendation of the Supervising Code Enforcement Official approve lateral transfer of Paul Ryerse pending satisfaction of section 9.6 of CSCA white collar contract to fill the forthcoming vacant position of Assistant Code Enforcement Officer, effective March 6, 2018. Mr. Ryerse currently holds the title of Supervising Code Enforcement Official and Assistant Code Enforcement Official. In addition, Mr. Ryerse is a listed certified Code Enforcement Officer to Title 19 NYCRR, Parts 434 and 1208 since 2004 as well as an IA EI certified electrical inspector.

This appointment will be pending upon approval by the Erie County Commissioner of Personnel and the outcome of the scheduled physical, drug and hearing exam.

Salary will be \$33.87 per hour, funded through account A 3620.100 (Personal services).

The following spoke concerning the resolution:

Councilman Best, Supervisor Shaw, Councilman Farrell

Supervisor Shaw states there will be a special meeting held on March 26<sup>th</sup> at 5:30 P.M. It will deal with specific topics and will be open to the public.

**14.**

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED                   Ayes   5           Shaw, Best, Farrell, Mosey, Petrie  
                                   Noes   0

**RESOLVED**, that the Town Board approve the Audit of Cash Disbursements as follows:

**TOWN BOARD AUDIT OF CASH DISBURSEMENTS - March 5, 2018**

OPERATING FUND:			VOUCHER #S
BATCH #	27	\$330.82	94713-94715
BATCH #	28	\$26,067.85	94717-94793
BATCH #	29	\$66,796.08	94794-94795
BATCH #	30	\$4,000.06	94797-94809
BATCH #	31	\$1,621.55	94810
BATCH #	32	\$840,377.55	94811-94876
TOTAL OPERATING FUND DISBURSEMENTS:			\$939,193.91
TRUST AGENCY			
TOTAL TRUST & AGENCY DISBURSEMENTS:			\$0.00
CAPITAL FUND DISBURSEMENTS:			
BATCH #	6	\$293.90	94716
TOTAL CAPITAL FUND DISBURSEMENTS:			\$293.90
PAYROLL:			
TOTAL PAYROLL DISBURSEMENTS:			\$0.00
TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT:			\$0.00
			\$939,487.81



## **Reports from the Town Board Members and Department Heads**

Councilman Best congratulates both Hamburg and Frontier Cheerleaders on competing at States this past weekend in Syracuse. He compliments the two rival teams on their sportsmanship and support towards each team.

Councilman Farrell thanks the Town for her opportunity to attend the 80<sup>th</sup> New York State Association of Towns Conference held in New York City. She felt it was very beneficial. While there she accepted a plaque on behalf of the Town for being one of twenty founding members.

Councilman Petrie and Supervisor Shaw thank Building and Grounds and the Highway Department for the great job they did on hopefully the last snowfall of the year.

Ted Casey, Highway Superintendent, states that currently there is no trapping being done at the golf course. In the future, should it be necessary, live trapping and relocating will be done by a licensed trapper. He states through previous administration and State Senator Panepinto the Town has received a grant. The grant and budgeted money will be used to replace the pylon located at the town park boat launch that was damaged in a previous storm and for the drudging. He will be meeting with Martin Denecke, Director of Youth, Recreation and Senior Services, tomorrow to talk about the location of the dock. He adds that Lakeview Road is a County Road and we cannot make repairs to it or plow it.

Martin Denecke, Director of Youth, Recreation and Senior Services, states on Saturday, March 17<sup>th</sup> at the Taylor Road Cabin there is a Maple Sugar event being held for families. It is an opportunity to learn about maple sugar and there will be a pancake breakfast. Registration is open at the Recreation Department.

Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator, states the Traffic Safety Advisory Boards monthly meeting is Thursday evening, March 8<sup>th</sup>, at 7 P.M. in Room 7B and the agenda items will be available on the Town's website.

Christopher Hull, Director of Community Development, thanks the Town Board and Kurt Allen, Supervising Code Enforcement Officer, for allowing fees to be waived for their housing programs and for the proclamation on April as "Fair Housing Month".

Kurt Allen, Supervising Code Enforcement Officer, states that Code Enforcement Officer Jeffrey Adrian is retiring and will be missed. Principal Engineering Assistant Richard Lardo is also retiring and has been such an asset to the Town and will be missed. He also thanks the Town Board for the replacement of Jeffrey Adrian with Paul Ryerse. He welcomes and introduces Paul Ryerse.

Catherine A. Rybczynski, Town Clerk, states that the Town's Veterans Committee will be hosting the "Thank A Vet" program at Town Hall on March 14, 2018 from 5pm to 7pm in Conference Room 7A and 7B in conjunction with County Clerk Mickey Kearns. County Clerk Mickey Kearns will be at Town Hall with his staff making the ID's for the residents. Through Martin Denecke, Director of Youth, Recreation and Senior Services office, the Town is now

offering new discounts to Veterans. She also wishes Principal Engineering Assistant Richard Lardo good luck on his retirement and states he will be missed.

**Business from the Floor**

Matt Gorczyca, Supervisor Shaw and Councilman Best discuss the Town Boat Launch, the fees and when it will open.

Dennis Chapman and the Town Board discuss the Cold War Exemption and the cost of employees attending training.

Reanna Krautsack questions why the Town stopped labeling their vehicles.

Councilman Petrie responds that Town vehicles will be a topic for the March 26<sup>th</sup> Town Board meeting.

Reanna Krautsack states that they have started Beach Cleanup at Woodlawn Beach and the need to have part-time workers to help with the cleanup.

Darren Eggleston, Eden resident, and Councilman Petrie discuss the Town offering a master plumbers test.

**15.**

On a motion of Councilman Petrie, seconded by Councilman Farrell, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**RESOLVED**, that the Town Board move into Executive session at 7:57 pm on legal matters regarding a proposed settlement discussion.

**16.**

On a motion of Councilman Petrie, seconded by Councilman Farrell, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

**RESOLVED**, that the Town Board adjourn Executive session at 8:45 pm.

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Catherine A. Rybczynski, R.M.C.  
Town Clerk