

TOWN BOARD MEMBERS PRESENT:

James M. Shaw	Supervisor
Thomas Best, Jr.	Councilman
Elizabeth Farrell	Councilman
Michael Mosey	Councilman
Michael Petrie	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Christopher Hull, Director of Community Development; Ted Casey, Highway Superintendent; Steven Walters, Town Attorney, Ken Farrell, Deputy Town Attorney; Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator; Samantha Tarczynski, Director of Administration and Finance; Charles Naughton, Human Resources and Contract Negotiations Consultant; Donna Gavin, Information Technology Sr. Computer Operator; Jennifer Robertson, Information Technology Department; Mike Quinn, Engineering Consultant; Sean Crotty, Sr. Public Safety Dispatcher and Emergency Management Coordinator; Gregory Wickett, Chief of Police; Drew Reilly, Planning Consultant; Wenceslo Valentin, III, IDA Board Member.

Supervisor Shaw calls the Work Session to order at 5:30 PM.

Molly Schrock, Linstar Representative, gives a brief presentation on switching employees to ID cards instead of the FOBs that Town employees currently use. Sean Crotty, Sr. , Public Safety Dispatcher and Emergency Management Coordinator, Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator, Councilman Petrie and the IT Department will get together and look into the different options.

The Town Board reviews and discusses the pre-filed resolutions.

Mike Quinn, Engineering Consultant, explains the bid process regarding the construction of a garden reading area at the Hamburg Public Library.

Councilman Farrell withdraws two resolutions regarding appointing Joseph Gunning who would be replacing Wenceslao Valentin, III as the Director of the Hamburg Industrial Development Agency and the Director of the Hamburg New York Land Development Corporation. Robert Mahoney, Town Resident, Wenceslo Valentin, III, IDA board member, Councilman Best, and Ted Casey, Highway Superintendent, discuss the removal and the appointment. Supervisor Shaw thanks Councilman Farrell for the removal of the resolutions.

Supervisor Shaw and Councilman Farrell discuss the need to make appointments to the Intermodal Inter-Village Town Committee.

Steve Walters, Town Attorney, Supervisor Shaw, Councilman Best and Councilman Farrell discuss the Inter-municipal Agreement between the Town of Evans and Town of Hamburg to cover Building Inspections and Electrical Inspections.

TO: Town Board

FROM: Donna Gavin

RE: Information Technology Department

DATE: April 9, 2018

As my retirement date of April 20, 2018 is quickly approaching, I wanted to let you know that my work with Jennifer Robertson since February 20th has been extremely successful. Jennie has shown outstanding capability in the IT Department. I feel she is a huge asset to the Town. She is hard working, thorough, dependable, smart, and a quick learner. I have 100% confidence that she will continue to run our IT Department efficiently.

Heidi continues to work part time, and is very willing to share her areas of expertise with Jennie. This has been very helpful.

Our hopes are that Heidi will change back to full time hours when I retire from April 23 through June 23 and that in the Fall, if needed, I would be willing to return to work 8-10 hrs. per week. As a part time seasonal employee, Heidi is able to work five full time months annually. Jennie will use two of those months upon my retirement, and then decide when Heidi's other fulltime months will be best utilized. This plan will give Jennie the opportunity to spend some time focusing on GIS as well. She has had several requests to prepare maps for departments, but hasn't had the chance, since she has been solely concentrating on Info Tech. By the Fall she should be ready to start integrating GIS into her routine.

That being said, I feel a need to express my opinion about the current RFP on IT deficiencies.

I have always taken a great amount of pride in the quality of the service that our department offers. We have experimented in the past with newer technology and have had bad results costing the Town time and money. Currently, our consulting company, Integrated Systems, who has been with us for 20+ years, recommends our hardware and security needs. They have ALWAYS been there for us with good, sound, and cost appreciative advice. Thinking about it, I can honestly say that anyone who has had any input in the last 20 years in the Towns Info Tech Department —this includes, Bob Mueller, Thom Taylor, Sean Crotty, Bob Hutchison, Cathy Rybczynski, Rick Lardo, Nancy Crane, Jim Spute, and (the late) Bob Bramen, will attest to this. I cannot think of one person who has ever doubted their intentions or integrity.

If the Town does decide to have an evaluation done, I would hope that Integrated would be allowed to defend their current interests.

There has been talk of an IT consulting company coming on board to provide additional support for Jennie and Heidi in my absence. I would hope that their first order of business would be to evaluate our current equipment. It would be far more prudent to pay a company an hourly rate to give an assessment than to pay a company that has no vested interest to perform one.

There is one other concern I have. I don't think that many people are aware of the fact that the IT department head is on call 24x7. This means weekends, nights, holidays, even vacations! Jennifer should be paid a stipend for carrying her cell phone at all times. There is not another employee in the Town who would be available as needed without being compensated. The Highway and B&G workers are paid when they are on call and I feel it's only fair that Jennifer is also. We have money in our consulting account to cover this expense. After doing this for 17+ years and not getting anything extra for it, I vowed to myself that I'd make sure that the next person was not taken advantage of.

MEMO

To: Hamburg Town Board

From: Drew Reilly and Sarah desJardins – Planning Department

Date: April 9, 2018

RE: Planning: Town Board Items- 04/09/18 meeting

The following is an update to the Town Board on Planning Department/ Town Planning projects:

A. Rezoning Items:

- Howard Road rezoning (previously the Howard Green project, which was turned down previously for a rezoning). Applicant has amended their request to rezone to R-3, by changing the type of units to be proposed. We are awaiting an application and have not been authorized to place a resolution on the Town Board agenda to “entertain” this rezoning request.
- Applicants for the rezoning of the former **“Sisters” property at South Park and Sowles road** have made application to the Town (copy of plan given to the TB at a meeting in 2017), The Code Review Committee has made a formal recommendation on this request and this item was referred to the Planning Board by the Town Board. It is still at the Planning Board as the Town is completing a coordinated SEQR (waiting for information from the applicant). As of 4/09/18, we have still not received the SEQR information and therefore have not processed the SEQR coordinated review and it has remained tabled at the Planning Board. Presently, it appears that the applicant is proceeding with a project to develop part of the site under the present zoning (multi-family housing).
- As you are aware, the development of the **South Shore Golf course and adjoining property** has been discussed over the last few months or so (events held in the COB to discuss its development). We received a rezoning application by e-mail on 4/20/17. This is a rezoning from PUD to a new PUD, and at a previous Town Board meeting in 2017, the Town began the process by referring to the PB and beginning the SEQR process (intent to Pos. Dec). We will be advising the applicant, if they are proceeding with the project, to meet with the new Town Board to discuss their project.
- A rezoning request From Cheektowaga Concrete Products LLC for the **Great Lakes Concrete** site on Camp road was discussed at a previous Town Board meeting in 2017. This project will require coordination with the Village of Hamburg, as the site is partially in the Village. The Code Review Committee and Village of Hamburg officials met with the applicant on November 15, 2017 and they received direction that they could proceed with an application (down zoning of the property

- from Industrial) but with concerns that will need to be addressed. We have not to date received a completed application with fee and have not heard whether the applicant wants to proceed or not.
- B. The Planning Board held their last meeting on 4/4/18. Their next meeting is scheduled for 4/18/18 (see attached agenda). The items on the next agenda include Colton RV, a cell tower on Pleasant Ave. (residents have raised concerns), an 11 lot subdivision on Niles Ave. and the Tim Horton's project (this project is before the ZBA for an interpretation of the Code on 4/10/18 – is it an allowable use?).
- C. The Code review committee last meeting was on 3/7/18 and most of the meeting focused on a proposed rezoning and bringing the committee up to speed on the on-going actions. The Telecommunications Moratorium was put in place in November and the Code committee will need to proceed on updating the law (Wendel has and will be supplying sample recommendations for these revisions- we have not been authorized to write this law revision). The next Code Review committee meeting has not been scheduled.

Wendel (Drew Reilly) attended the CAB meeting on 2/22/18 to discuss the Conservation Area law. Drew provided a "Word" document illustrating potential changes to this law to the CAB for them to work on and present to the Code Review committee for potential recommendation to the Town Board. We also obtained the GIS layer of the CEA from the NYSDEC. We have not been authorized to work on these laws.

RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 4/9/18

The Planning Department has no resolutions or public hearings for tonight's meeting.