

TOWN BOARD MEMBERS PRESENT:

James M. Shaw	Supervisor
Thomas Best, Jr.	Councilman
Elizabeth Farrell	Councilman
Michael Mosey	Councilman
Michael Petrie	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Christopher Hull, Director of Community Development; Ted Casey, Highway Superintendent; Steven Walters, Town Attorney; Ken Farrell, Deputy Town Attorney; Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator; Samantha Tarczynski, Director of Administration and Finance; Charles Naughton, Human Resources and Contract Negotiations Consultant; Jennifer Robertson, Information Technology Department; Gregory Wickett, Chief of Police; Drew Reilly, Planning Consultant; Kurt Allen, Supervising Code Enforcement Officer.

Supervisor Shaw states that there will be an Inter-Governmental meeting held on May 22nd, 2018 @7 PM at Hilbert College. He hands out an agenda. He adds he is open to suggestions regarding the proposed agenda by adding or deleting discussion points. (documentation attached)

1.

On a motion of Supervisor Shaw, seconded by Councilman Farrell, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

RESOLVED, that the Town Board convene the work session at 5:30 PM.

Drew Reilly, Planning Consultant gives an overview of the Planning Department /Planning projects. (documentation attached)

Supervisor Shaw passes out a memo to the Board members in regards to whether the Board needs to have special meetings in May or June to address big ticket issues.

Councilman Best, Supervisor Shaw and Councilman Petrie discuss addressing the commercial insurance RFP.

The Town Board discusses the pre-filed Agenda.

Supervisor Shaw, Councilman Petrie, Councilman Best, and Ted Casey, Highway Superintendent, discuss the process of PAF's and removing resolutions.

Supervisor Shaw, Ted Casey, Highway Superintendent, Steven Walters, Town Attorney, and Samantha Tarczynski, Director of Administration and Finance discuss budgeting and the replacement of employees that retire.

Councilman Best, Supervisor Shaw and Charles Naughton, Human Resources and Contract Negotiations Consultant discuss a police matter regarding a pending retirement.

Gregory Wickett, Chief of Police, asks for approval of an \$8,000 service contract bill due for the recording system for all incoming 911 calls, business calls and all radio transmissions.
Supervisor Shaw asks for a memo from the service contractor.

2.

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

RESOLVED, that the Town Board move into Executive Session at 6:57 P.M. regarding allegations about behavior of certain employees.

TOWN OF HAMBURG

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JAMES M. SHAW, SUPERVISOR

AGENDA

Inter-Governmental Meeting
May 22, 2018
7:00 p.m.

1. Study to Share Facilities - Between NYS, Erie County, the Town and the Village of Hamburg, there are 18 buildings in close proximity to each other, near or on the west side of the village that require regular maintenance. The Village of Hamburg is the recipient of a \$37,000 state grant to study and report on how it can share facilities for tax payer savings and greater efficiency. Currently, the Village has received five letters of interest in response to their RFP. We are in the selection process. The Town's representative in joint meetings before the election was the Highway Superintendent.

2. Gateways / Camp Road Corridor - There is a committee with both Village and Town members to collaborate on zoning for Camp Road as municipal boundaries weave in and out of individual properties. A goal of this is to improve the visual quality of this important gateway and aid future development. Kurt Allen has been the Town representative in this endeavor.

3. Trails Task Force - The goal of this committee is to collaborate across municipal boundaries and in conjunction with Erie County and State plans for an interconnected trail system. Also mentioned in our meeting is the Village's goal of safe linkage to the Hamburg Beach via Pleasant Avenue. Supervisor Shaw has met with this group, and the Town has adopted a resolution to finish the appointment process for the 17 member joint committee.

4. The two Villages are responsible for the inspection of every storm sewer outfall for the purpose of putting together the State mandated Storm Water Report. The Town Engineering Department could to a large extent alleviate these responsibilities that the two Villages undertake, and as a result, help the Villages realize savings in the costs associated with the inspection and the preparation of the reports.

5. Recreational Staff. Traditionally the Town provided the two Villages some recreational staff which served as a supplement to seasonal or part-time Village employees. The Town also undertook some B&G and/or recreational functions connected with the two Village rec programs, thereby alleviating some recreation and maintenance expenses for both Villages.

6. IT Services. The Village of Hamburg currently bids cooperatively with other villages with regard to IT services. The Village of Blasdell contracts with a company to provide IT. The Town is in the process of re-working it's IT department. The Villages would benefit tremendously if the IT function for all three municipalities could be consolidated under the auspices of the Town of Hamburg.

7. Training. DPW and B&G classes for job training are undertaken by the three municipalities. If the Villages could participate in the Town sponsored training programs that would result in some savings to both Villages.

8. Equipment Sharing. The Village of Blasdell in particular does not have the population or the resources to acquire or lease certain equipment necessary to paving and/or plowing streets. To a lesser extent the Village of Hamburg has similar constraints. Further meetings to discuss equipment sharing among the three municipalities would certainly spare the Villages of Hamburg and Blasdell from having to rent equipment.

9. GIS systems. The Town of Hamburg has benefitted from GIS knowledge within the Engineering Department and now within the IT Department. Neither Village is in a financial position to hire consultants and/or employees who have such specialized mapping knowledge. If the Town could perform GIS services for the two municipalities in addition to developing its own program into the future that would represent significant savings.

10. Code Red. The Village of Blasdell pays a fee for emergency alert services or Code Red services that are funneled to them through the Town. The Village of Hamburg pays no fee for this particular service while the Village of Blasdell pays \$1500. Blasdell would like to see some accommodation in this regard.

11. The Drug-Free Coalition has met with Councilwoman Beth Farrell to discuss a comprehensive website that could be developed for the purpose of providing information access on resources for dealing with the myriad problems of opioid addiction. The Town's developing IT program could create a website that all three municipalities would own with the purpose of informing the citizens of our community of the various services and programs that individuals may avail themselves of.

12. The Town of Hamburg owns the former Village of Blasdell Library. The Village currently rents part of the space to the WIC program for its usage a few days each week. The Village is responsible for maintenance and upkeep to the property, and the Town is responsible for capital repairs to the structure. The building is underutilized. Some program that the Town maintains or has access to should be re-directed to the library site.

Both Villages are required to expend funds for the recreation programs that each maintain. Given the superior buying power of the Town of Hamburg, it was suggested that the Town should be providing some of the sports equipment to the two Villages for use in their respective programs.

13. Salt Storage. The Town of Hamburg uses a significant amount of salt during the winter in conjunction with its street maintenance and plowing responsibilities. To a lesser extent so do the two Villages. A common site for storage and the elimination of expenses associated with maintaining multiple sites is a question that will require further study.

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14. Consider a proposal for the Town of Hamburg to participate with either the Village of Blasdell or the Village of Hamburg in addition to participating with Frontier Central or the Hamburg Central School Districts in a combined purchase of gasoline for publicly owned vehicles. The notion would be that the volume of prospective gas purchases could impact unit pricing by reducing it for all municipalities and governmental entities concerned.

15. Prospect for a Town of Hamburg Engineering Department of an outside engineering firm to conduct all of the necessary engineering studies relative to infrastructure needs pertaining to new residential or commercial developments.

16. Prospect for creation of insurance consortiums to bid on an inter-municipal basis for major medical and hospitalization insurance and comprehensive liability insurance for municipalities on a multi-municipality basis as opposed to each village or town proceeding on its own.

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MEMO

To: Hamburg Town Board

From: Drew Reilly and Sarah desJardins – Planning Department

Date: April 30, 2018

RE: Planning: Town Board Items- 04/30/18 meeting

The following is an update to the Town Board on Planning Department/ Town Planning projects:

A. Rezoning Items:

- **Howard Road rezoning** (previously the Howard Green project, which was turned down previously for a rezoning). Applicant has amended their request to rezone to R-3, by changing the type of units to be proposed. We are awaiting an application and have not been authorized to place a resolution on the Town Board agenda to “entertain” this rezoning request.
- Applicants for the rezoning of the former “**Sisters” property at South Park and Sowles road** have made application to the Town (copy of plan given to the TB at a meeting in 2017), The Code Review Committee has made a formal recommendation on this request and this item was referred to the Planning Board by the Town Board. It is still at the Planning Board as the Town is completing a coordinated SEQR (waiting for information from the applicant). As of 4/30/18, we have still not received the SEQR information and therefore have not processed the SEQR coordinated review and it has remained tabled at the Planning Board. Presently, it appears that the applicant is proceeding with a project to develop part of the site under the present zoning (multi-family housing).
- As you are aware, the development of the **South Shore Golf course and adjoining property** has been discussed over the last few months or so (events held in the COB to discuss its development). We received a rezoning application by e-mail on 4/20/17. This is a rezoning from PUD to a new PUD, and at a previous Town Board meeting in 2017, the Town began the process by referring to the PB and beginning the SEQR process (intent to Pos. Dec). We will be advising the applicant, if they are proceeding with the project, to meet with the new Town Board to discuss their project.
- A rezoning request From Cheektowaga Concrete Products LLC for the **Great Lakes Concrete** site on Camp road was discussed at a previous Town Board meeting in 2017. This project will require coordination with the Village of Hamburg, as the site is partially in the Village. The Code Review Committee and Village of Hamburg officials met with the applicant on November 15, 2017 and they received direction that they could proceed with an application (down zoning of the property

from Industrial) but with concerns that will need to be addressed. We have not to date received a completed application with fee and have not heard whether the applicant wants to proceed or not.

- B. The Planning Board held their last meeting on 4/18/18. At that meeting, the Tim Hortons project at the Lakeview Post Office location was approved (neighbors of the project did not like the decision). A proposal to construct a cell tower on Pleasant Avenue was also not well received by neighbors of the site. The Town's law requires that the applicant prove that more preferable sites are not available. Across the Thruway from this location is Town owned property (by the law this is more preferable), but this property may be problematic because it could be considered recreational land (the "Smith road woods"), the site is primarily wetlands and residential housing is also nearby (is the Town interested in pursuing this site?).

Their next meeting is scheduled for 5/2/18 (see attached agenda). The items on the next agenda include the cell tower application, an eleven lot subdivision on Niles Avenue, a new 11,000 sf building on Camp Road and 60 two unit townhomes at South Park and Sowles (Sisters property talked about in item "A.").

- C. The Code review committee last meeting was on 3/7/18 and most of the meeting focused on a proposed rezoning and bringing the committee up to speed on the on-going actions. The Telecommunications Moratorium was put in place in November and the Code committee will need to proceed on updating the law (Wendel has and will be supplying sample recommendations for these revisions- we have not been authorized to write this law revision). The next Code Review committee meeting has been scheduled for 5/16/18 @ 4:00 pm. We will also be attending the 5/14/18 Town Board work session to present information about multi-family and commercial/retail plaza development patterns in the Town. We have also been asked to present information on the fee structures in the Town (we evaluate these every few years or so).

Wendel (Drew Reilly) attended the CAB meeting on 2/22/18 to discuss the Conservation Area law. We provided a "Word" document illustrating potential changes to this law to the CAB for them to work on and present to the Code Review committee for potential recommendation to the Town Board. We also obtained the GIS layer of the CEA from the NYSDEC. We have been asked to provide an estimate to work on these laws with the CAB (would come out of the Code budget).

RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 4/30/18

The Planning Department has no resolutions or public hearings for tonight's meeting.