

TOWN BOARD MEMBERS PRESENT:

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| Thomas Best, Jr. | Deputy Supervisor |
| Elizabeth Farrell | Councilman |
| Michael Mosey | Councilman |
| Michael Petrie | Councilman |

ALSO PRESENT: Brian Wielinski, Deputy Town Clerk; Steve Walters, Town Attorney; Ken Farrell, Deputy Town Attorney; Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator; Gregory Wickett, Chief of Police; Martin Denecke, Director of Youth, Recreation and Senior Services; Drew Reilly, Planning Consultant; Christopher Hull, Director of Community Development; Paula Bucci, Senior Personnel Clerk; Ted Casey, Highway Superintendent; Charles Naughton, Human Resources and Contract Negotiations Consultant.

1.

On a motion of Deputy Supervisor Best, seconded by Councilman Farrell, the following resolution was

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|---------|------|---|------------------------------|
| ADOPTED | Ayes | 4 | Best, Farrell, Mosey, Petrie |
| | Noes | 0 | |

RESOLVED, that the Town Board opens the Work Session at 5:30 P.M.

Drew Reilly, Planning Consultant gives an overview of the Planning Department /Planning projects. (documentation attached)

The Town Board receives the late resolution submitted by Chief Wickett to establish an Advanced Life Support First Response Service.

The Town Board reviews the pre-filed resolutions.

The Town Board, Highway Superintendent Casey, Steve Walters, Town Attorney, and Chief Wickett discuss the resolution creating the positions of Security Officer at Woodlawn Beach. They discuss the hiring and the funding of the position.

The Town Board discusses the need to talk about the Contract between the Town and the State for Woodlawn Beach which will be up for renewal.

Chief Wickett gives a brief summary of the late resolution to establish an Advanced Life Support First Response Service. This resolution will allow an on duty police officer to act as a paramedic.

Steve Walters, Town Attorney, gives a summary about renewing the Prospect Lawn Contract which the Town Board is in favor of.

Councilman Best discusses the fireworks performed at the Hamburg Fair Grounds to kick off Summer Solstice. Fireworks will be performed every night during the Erie County Fair from August 8th through the 19th from 9:30P.M.-10:30P.M. The Fair Grounds and the Town apologizes for any inconvenience it may have caused the residents.

Councilman Best asks the Highway Superintendent Casey to investigate complaints of long grass on the grassy knoll triangle area located at Bayview Road and Big Tree Road.

The Town Board, Highway Superintendent Casey and Steve Walters, Town Attorney, discusses the proposed Voucher Policy. Councilman Petrie will make an amendment and it will be on the July 23rd Town Board Agenda.

Chief Wickett asks for a verbal authorization from the Town Board to get the ball rolling on the hiring of two police officers at the next Town Board meeting in hopes for them to be able to start the upcoming Police Academy in August.

The Town Board discusses complaints of street lights that are out. Chief Wickett states that the police department checks the street lights and fills out a form every Sunday night which is then forwarded to the utility companies.

Councilman Best discusses revisiting changing the title of Court Officers to Constables. Chief Wickett comments that after the Court Administrator looked into the process it was decided it would be too much of an expense.

The Town Board discusses the temporary fulltime position posted for the Information Technology Department. Councilman Mosey states that Jenny Robertson, Information Technology Department, has invited him to be involved in the hiring process.

Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator, explains the proposed Vehicle Policy. The Town Board discusses the policy.

The Town Board discusses the Hamburg Industrial Development Association Board meeting scheduled for June 28, 2018.

Councilman Farrell and Charles Naughton, Human Resources and Contract Negotiations Consultant, discuss the progress on the proposed Family Medical Leave Act Policy. It will be on the July 23, 2018 Town Board meeting Agenda.

2.

On a motion of Deputy Supervisor Best, seconded by Councilman Mosey, the following resolution was

ADOPTED Ayes 4 Best, Farrell, Mosey, Petrie
 Noes 0

RESOLVED, that the Town Board move into Executive Session at 6:52 P.M. on:

1. Contractual Matters that have to do with the Chief of Police
2. Court Personnel Matter
3. Building and Grounds and Highway Personnel Matter
4. Legal Matters with an update regarding the IDA
5. Two Litigation Matters

MEMO

To: Hamburg Town Board

From: Drew Reilly and Sarah desJardins – Planning Department

Date: June 25, 2018

RE: Planning: Town Board Items- 06/25/18 meeting

The following is a brief update to the Town Board on Planning Department/ Town Planning projects/activities:

- A. Rezoning Items: There were no new rezoning applications received this month, but we had a couple of property owners ask questions. See the Code Review Committee agenda for updates on other potential rezonings.
- B. The Planning Board held their last meeting on 6/20/18. At that meeting, the proposal to construct a cell tower was tabled (applicant's request). Per the Town Board's direction, the applicant and the Town are investigating the potential use of Town property on Smith road. Other items on the agenda (see attached) included Hoak's restaurant addition, a proposed KFC in front of Lowes and a proposed addition to the McKinley Plaza.
- C. The Code review committee last meeting was on 6/20/18. The attached agenda illustrates items that the Code Review Committee are working on. The Committee recommends looking at the membership of the committee and potentially making additions to this important committee.
The committee has recommended several Code revisions that will be introduced to the Town Board at your next meeting (see the agenda for those potential codes that are ready for processing).
- D. The Planning Department is planning some in-house training for the Planning and Zoning Boards (required training).
- E. The Planning, Engineering and Building Departments are processing a Pre-Permitted Request for a new company to be located off Bayview road in the Lake Erie Commerce Center.
The property was recently sold to this company.

RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 6/25/18

The Planning Department has one resolution on tonight's agenda; it is the adoption of the extension of the telecommunications moratorium.