

TOWN BOARD MEMBERS PRESENT:

James M. Shaw	Supervisor
Thomas Best, Jr.	Councilman
Elizabeth Farrell	Councilman
Michael Mosey	Councilman
Michael Petrie	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Erika B. Rettig, Deputy Town Clerk; Steve Walters, Town Attorney; Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator; Samantha Tarczynski, Director of Administration and Finance; Drew Reilly, Planning Consultant; Jennifer Roberston, Information Technology Department; Christopher Hull, Director of Community Development; Mark Lorquet, Chairman of the Conservation Advisory Board; Kurt Allen, Supervising Code Enforcement Officer; Michael Quinn, Engineering Consultant; Charles Naughton, Human Resources and Contract Negotiations Consultant; Captain Kevin Trask, Police Department.

Supervisor Shaw opens the Work Session at 5:30 P.M.

The Pledge of Allegiance was recited.

The Town Board reviews the proposed Agenda.

Councilman Mosey, Supervisor Shaw, Samantha Tarczynski, Director of Administration and Finance, discuss the resolution to hire security officers for Woodlawn Beach. They discuss the position and the funding for the position.

Councilman Petrie explains the Voucher Approval Procedure. The Town Board and Samantha Tarczynski, Director of Administration and Finance, discuss the Voucher Approval Procedure and liaison assignments. Councilman Farrell can review the vouchers for the Highway Department, but cannot force an approval of the vouchers, because Highway Superintendent Casey is authorized to use the funds according to Highway Law. It is decided the resolution will be amended to make Councilman Mosey the liaison for the Zoning and Planning Board.

Councilman Mosey states that employees with Information Technology experience should be appointed to the Technology Committee.

Councilman Mosey, Supervisor Shaw and Councilman Best discuss the resolution concerning reducing the speed limit on Lake View Road from the Village/Town line to .5 miles east of Smith Road and the reason that stretch was chosen.

Supervisor Shaw discusses the appointment of two new members to the Library Board. He states they are both Hamburg residents. Joseph Lowry resides in Hamburg and Matt Chandler resides in Blasdell.

The Town Board discusses the resolution regarding pay increases being awarded to the Town Attorney, Deputy Town Attorney, and Paralegal in the Legal Department. Councilman Best and Councilman Mosey state why they are in opposition and not going to vote for the resolution. Supervisor Shaw explains the cost savings that has occurred already in 2018 due to not referring cases to outside council and why the Legal Department deserves the pay increase.

Supervisor Shaw explains that the resolution to create an ad-hoc committee is to decide whether the \$145,000 invoice the Town has received from the consulting firm relating to the proposed sports complex is justifiable. The committee will go over all the billing, all the vouchers, and all the other documentation to determine the obligation of the Town. Councilman Best and Supervisor Shaw discuss why Councilman Best and the Town Attorney, Steve Walters, are not on the committee due to their history regarding this matter.

Supervisor Shaw, Chris Hull, Director of Community Development, Councilman Best and Steve Walters, Town Attorney discusses the creation of the agreement by and between the Town and the Hamburg New York Development Corporation for use of the Community Development Block Grant.

Supervisor Shaw explains the development of an ad-hoc committee to negotiate the terms and conditions of the renewal of a ten year contract with the State of New York Department of Parks and Recreation as it relates to Woodlawn Beach. He amends the committee to remove Town Supervisor and replace with Deputy Supervisor Best. He adds Marty Denecke, Director of Recreations of Recreation and Senior Services, and Ted Casey, Highway Superintendent to the committee. Councilman Mosey expressed his interest in being on the committee. Michael Quinn, Engineering Consultant, makes the Board aware that they have been working with the operations staff of the Parks Department on capital improvements that need to be done. He will get a list together for the Board on the capital improvements that need to be done and pricing. Councilman Best states he met with the State Parks Department in November and they are willing to assist with the projects. He adds there is grant money that has been withheld until the new contract is signed.

Councilman Petrie, Charles Naughton, Human Resources and Contract Negotiations Consultant, Supervisor Shaw and Steve Walters, Town Attorney, explain the resolution regarding criminal background checks on prospective employees.

Jennifer Roberston, Information Technology Department, states that Adam Taber, the new part time seasonal employee for the Information Technology Department, has a bachelor's degree in Information Technology from Polytech and is a Hamburg resident.

The Town Board and Jennifer Roberston, Information Technology Department, discuss the Town's e-mail addresses. It is decided that the shortcut THNY at the end of e-mail addresses will be removed and the town will use townofhamburgny. A notice will be sent out with respect to the change.

Councilman Petrie hands out his memo on playground rejuvenation and gives a brief presentation. (memo attached) After discussion the Town Board decides to setup a group meeting with Marty Denecke, Director of Recreation and Senior Services.

Councilman Petrie hands out a memo regarding the Engineering Department. (memo attached) The Town Board and Michael Quinn, Engineering Consultant discuss awarding the Mt. Vernon study to GHD, sharing services, and hiring or promoting employees.

Mark Lorquet, Chairman of the Conservation Advisory Board, wants to clarify who the liaison is to the Conservation Advisory Board. Supervisor Shaw will speak to Councilman Petrie and Councilman Mosey and give his decision tomorrow.

Councilman Farrell informs the Town Board that after conversations with Kurt Allen, Supervising Code Enforcement Officer, and Councilman Petrie she is gathering information to present to the Board in the future on whether the Town should consider a municipal housing court to deal with code violations.

Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator, states that he has sent out a revised Vehicle Policy to the Town Board and the resolution will be submitted at the August 20th Town Board meeting.

Drew Reilly, Planning Consultant gives an overview of the Planning Department /Planning projects. (documentation attached)

Kurt Allen, Supervising Code Enforcement Officer, discusses the communications he received on the unsafe, hazardous conditions at the Seaway Trail Center and beach area. He has met with Ted Casey, Highway Superintendent, and he is going to contract out to do the necessary repairs. The Town Board discusses the stairwell, the tunnel, the breakwall, the beach conditions and public safety. Supervisor Shaw says they will start by getting the stairwell fixed. Don Wiess gives a history of Wanakah Beach.

Captain Kevin Trask, Police Department, introduces William Blette and Ryan Dreyer the two new policemen to be hired at the Town Board meeting.

1.

On a motion of Councilman Best, seconded by Councilman Mosey, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

RESOLVED, that the Town Board move into Executive Session at 6:55 P.M. on:

1. Legal matter regarding possible litigation of an employee.
2. Personnel matter regarding a specific person in the Highway Department.

MEMO

To: Hamburg Town Board

From: Drew Reilly and Sarah desJardins – Planning Department

Date: July 23, 2018

RE: Planning: Town Board Items- 07/23/18 meeting

The following is a brief update to the Town Board on Planning projects/activities:

- A. Rezoning Items: There were no new rezoning applications received this month, but we will be receiving one shortly and it will be on the next Code Review committee meeting in August (rezoning to accomplish multi-family development). See the Code Review Committee agenda for updates on other potential rezonings.
- B. The Planning Board held their last meeting on 7/11/18 (see meeting minutes) and will have their next meeting on 7/25/18. For the upcoming meeting, the proposal to construct a cell tower on Pleasant Avenue is on the agenda for presentation and discussion of visual impacts. Per the Town Board's direction, the applicant and the Town are investigating the potential use of Town property on Smith road. Other old items on the agenda (see attached) include the Benderson expansion of the McKinley Plaza and the 11 lot subdivision on Niles Avenue. New items include a large multi-family development at the Immaculata school property and new plazas near the World Gym near Southwestern and Camp.
- C. The Code review committee last meeting was on 6/20/18. The agenda from that meeting was supplied in our last report. The Committee recommends looking at the membership of the committee and potentially making additions to this important committee.
The committee has recommended several Code revisions that are being introduced at the Town Board meeting tonight.
At the Town Board's last meeting, the Telecommunication's moratorium was extended.
We are also working with the CAB on Conservation area and CEA laws.
- D. The Planning Department is planning some in-house training for the Planning and Zoning Boards later in the year (required training).
- E. The Planning, Engineering and Building Departments are processing a Pre-Permitted request for a new company to be located off Bayview road in the Lake Erie Commerce Center.
The property was recently sold by the HIDA to this company.

RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 7/23/18

The Planning Department has one resolution on tonight's agenda; it is the referral of Code revisions to the County and PB, and the setting of a public hearing.

TOWN OF HAMBURG

6100 SOUTH PARK AVENUE * HAMBURG, NEW YORK 14075 * (716) 649-6111 * FAX (716) 649-4087

Supervisor
JAMES M. SHAW

Councilmembers
THOMAS BEST, JR.
ELIZABETH FARRELL
MICHAEL K. MOSEY
MICHAEL R. PETRIE

Town Attorney
STEVEN J. WALTERS

Town Clerk
CATHERINE A. RYBCZYNSKI

Highway Superintendent
TED CASEY

7/12/18

From the desk of Councilman Mike Petrie
Re: Playground rejuvenation

This July I will be seeking state grant funding to assist in the cost of repair of Town of Hamburg playgrounds. The SB Trust Fund account, which presently holds \$440,000 in usable funds, will be used to pay our contribution to playground work.

We should consider the alienation of the Sagamore and Parker playgrounds because they have good prospects for new home construction, which would infuse beneficial cash flow back into the SB Trust Fund. Small playgrounds could then be installed at both sites using those new funds. This action would incur savings to area residents with more assessment and lower district costs overall. Furthermore, alienating these playgrounds would require less maintenance for B&G, cutting costs for their operations.

The Big Tree playground will become passive recreation.

Priority playgrounds include Bethford, Osbourne, Steelton, and Loring sites. In September we will be seeking a 50/50 matching grant from the playground manufacturer for the Bethford site.

Sincerely,
Mike Petrie

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7/12/18

From the desk of Councilman Mike Petrie

Re: Engineering

I have several proposals regarding the engineering department, suggested organizational changes to the department, and the Mt. Vernon sewer project. First, it is my recommendation that we award the Mt. Vernon study to GHD. Secondly, there is a need for a temporary department secretary to fill in for Val during her leave.

Michael Quinn has developed a department reorganization plan involving GHD I believe is worth consideration. In it, we promote Tom Lardo to Principal Engineer Assistant with a salary of \$74,876. Next we hire a current Town of Orchard Park Engineer, who is an unidentified Hamburg resident and has expressed interest in working for the Town, as a second Principal Engineer Assistant with an equivalent salary (\$74,876). Val stays on as secretary with a salary of \$45,215, and we retain GHD for a cost of \$129,623, allowing the Town to enlist their services as needed

The test to qualify applicants for the position of Town Engineer was recently given. The list of results will be released in September 2018. We can offer whatever compensation we wish, although to attract the best talent it may be prudent to offer a competitive salary in the \$90-100k range.

Sincerely,
Mike Petrie