

TOWN BOARD MEMBERS PRESENT:

James M. Shaw	Supervisor
Elizabeth Farrell	Councilman
Thomas Best, Jr.	Councilman
Michael Petrie	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Erika B. Rettig, Deputy Town Clerk; Steve Walters, Town Attorney; Drew Reilly, Planning Consultant; Christopher Hull, Director of Community Development; Michael Quinn, Engineering Consultant; Ted Casey, Highway Superintendent; Samantha Tarczynski, Director of Administration and Finance; Charles Naughton, Human Resources and Contract Negotiations Consultant; Ken Farrell, Town Attorney.

Supervisor Shaw reopens the Work Session at 7:08 P.M.

The Town Board reviews the proposed Agenda.

**4.**

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED	Ayes	4	Shaw, Best, Farrell, Petrie
	Noes	0	

**RESOLVED**, that the Town Board move into Executive Session at 7:16 P.M. to discuss personnel issues that are sensitive or could be compromising to the good name of one or another person.

**5.**

On a motion of Councilman Farrell, seconded by Councilman Petrie, the following resolution was

ADOPTED	Ayes	4	Shaw, Best, Farrell, Petrie
	Noes	0	

**RESOLVED**, that the Town Board move out of the Executive Session and back into the Work Session at 7:56 P.M.

Drew Reilly, Planning Consultant gives an overview of the Planning Department /Planning projects. (documentation attached)

Supervisor Shaw moves into the Town Board meeting at 8:00 P.M.

**MEMO**

**To:** Hamburg Town Board

**From:** Drew Reilly and Sarah desJardins - Planning Department

**Date:** September 24, 2018

**RE:** Planning: Town Board Items- 09/24/18 meeting

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The following is a brief update to the Town Board on Planning projects/activities:

- A. **Rezoning Items:** We have received one new rezoning application this month; a rezoning to accomplish multi-family development - Riley Boulevard area. We met with the applicant at our 9/19/18 Code Review meeting and expressed some concerns over the project's conformance to the Comprehensive Plan. The applicant may wish to meet with the Town Board at a later date, but for now has asked that their application be put on hold. The Code Review Committee is also aware of other potential properties to be rezoned that could move forward (see Code meeting notes attached).
- B. The Planning Board held their last meeting on 9/19/18 and will have their next meeting on 10/3/18. At the last meeting, the proposal to construct a cell tower on Pleasant Avenue was approved.  
Newer Planning Board items, including a large multi-family development at the Immaculata school property and new plazas near the World Gym near Southwestern and Camp have been tabled for additional information
- C. The Code review committee last meeting was on 9/19/18. The Committee recommends looking at the membership of the committee and potentially making additions to this important committee. Others have requested to attend the meeting and some currently attend (this is an open meeting and anyone can attend). Invitations are sent to committee members and others can be specifically invited with authorization.  
The committee is working on numerous potential Code revisions, which are illustrated in the agenda. Completed Code revisions had their public hearing at the last meeting and we are looking for authorization to approve them at an upcoming meeting in October or November. At previous Town Board meeting, the Telecommunication's moratorium was extended (see recent ruling of the FCC on Telecommunications Moratorium) and the Town Attorney's office has recommended a similar Code to the Town of Tonawanda. The Planning Department will now draft this revised law.  
We are also working with the CAB on the Conservation area section of Town law and CEA laws. We have also been discussing the issues of vacant retail plazas (action needed) and the amount of multi-family housing and vacancies in the Town.  
The next Code committee has not been scheduled as of yet.



- D. The Planning Department is planning some in-house training for the Planning and Zoning Boards later in the year (required training).
- E. The Planning, Engineering and Building Departments have completed processing a Pre-Permitted site request for a new company to be located off Bayview road in the Lake Erie Commerce Center, and is now proceeding to construction. The property was recently sold by the HIDA to this company.

**RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 9/24/18**

We have no public hearings tonight and no resolutions filed. We have taken input from the public and Town Board and based on those comments, the Town Board will provide direction on how to proceed with the Code revisions (as discussed earlier). We would at a later meeting either adopt the laws as proposed, or revise the laws and adopt.

To keep the costs to the Town lower, we will wait the maximum time period, to allow a few more code revisions to be formulated and public hearings held. All of these revisions can be codified later this year.