

TOWN BOARD MEMBERS PRESENT:

James M. Shaw	Supervisor
Elizabeth Farrell	Councilman
Michael Mosey	Councilman
Michael Petrie	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Erika B. Rettig, Deputy Town Clerk; Steve Walters, Town Attorney; Ken Farrell, Deputy Town Attorney; Drew Reilly, Planning Consultant; Matt Bowling, Planner at Wendel; Jennifer Roberston, Information Technology Department; Christopher Hull, Director of Community Development; Kurt Allen, Supervising Code Enforcement Officer; Michael Quinn, Engineering Consultant; Ted Casey, Highway Superintendent; Daniel O'Connell, Chairman of Planning Board.

Supervisor Shaw opens the Work Session at 5:30 P.M.

Christopher Hull, Director of Community Development/ADA Coordinator, and David V. Whalen, Project Director for First Responder Disability Awareness Training, gives a presentation on the Americans with Disabilities Act and Disability Awareness Training.

Jennifer Roberston, Information Technology Department, Supervisor Shaw, Councilman Petrie and Councilman Mosey discuss the Memo regarding the Conservation Committee Email. (documentation attached) Councilman Petrie will report back on the e-mail address at the next board meeting.

Robert Nunn, resident, discusses the photographs he has handed out to the Town Board regarding the foundation David Homes erected on Bernadette Drive. Steve Walters, Town Attorney, Supervisor Shaw, Kurt Allen, Supervising Code Enforcement Officer, Carreen Nunn, resident, Councilman Mosey and Councilman Petrie discuss the foundation. The Town Board will gather all the information before they make a decision on the foundation.

The Town Board reviews the proposed Agenda.

Drew Reilly, Planning Consultant gives an overview of the Planning Department /Planning projects. (documentation attached)

The Town Board continues to review the proposed Agenda.

Councilman Mosey, Ted Casey, Highway Superintendent, Kurt Allen, Supervising Code Enforcement Officer, and Supervisor Shaw discuss the resolution for Building and Grounds employees to attend the 2018 Electrical Workshop Basic to Troubleshooting training. They also discussed how electrical work is being conducted by town employees throughout the Town.

The Town Board and Ted Casey, Highway Superintendent, discuss the resolution regarding improvement projects at the Golf course to the gazebo roof, the tournament board, and

landscaping. The Town Board will table the resolution until the September 24th Town Board meeting.

Michael Quinn, Engineering Consultant, comments that he has copies of the feasibility study for the green infrastructure at the Town Park. At this time it is going to sit on the shelf as their consultant is looking for grant money and he will keep the Town Board posted as they go forward. Regarding the Waterworks Building in Wanakah his structural engineering is trying to figure out what the best approach is and he will get something to the Town Board by the next Town Board meeting.

Ted Casey, Highway Superintendent, the Town Board, Michael Quinn, Engineering Consultant, discuss repaving the Woodlawn Beach parking lot and what grant money can be allocated for from Assemblyman Ryan's office. Michael Quinn, Engineering Consultant, will ask a representative from Assemblyman Ryan's office to come to the September 24th Work Session to give the Town Board a summary of what the Town is entitled to, what they can do with the grant money, and what they cannot do with the grant money.

1.

On a motion of Supervisor Shaw, seconded by Councilman Mosey, the following resolution was

ADOPTED	Ayes	4	Shaw, Farrell, Mosey, Petrie
	Noes	0	

RESOLVED, that the Town Board move into Executive Session at 6:45 P.M. on:

1. Matter in litigation which if discussed openly could compromise the Town's position or undermine the Town's strategy for future events.
2. Potential litigation.
3. Personnel matter involving an individual in Highway Superintendent Casey's Department and it could involve some embarrassing or compromising information about one or more employees.

MEMO

To: Hamburg Town Board

From: Drew Reilly and Sarah desJardins – Planning Department

Date: September 10, 2018

RE: Planning: Town Board Items- 09/10/18 meeting

The following is a brief update to the Town Board on Planning projects/activities:

- A. Rezoning Items: There were no new rezoning applications received this month, but we will be receiving one shortly as a potential rezoning was discussed at the last Code Review committee meeting on August 8th (rezoning to accomplish multi-family development – Riley Boulevard area). The Code Review Committee is also aware of other potential properties to be rezoned that could move forward.
- B. The Planning Board held their last meeting on 9/5/18 (see meeting minutes) and will have their next meeting on 9/19/18. For the upcoming meeting, the proposal to construct a cell tower on Pleasant Avenue is on the agenda and may be acted upon. At the 9/5/18 meeting, the 11 lot subdivision on Niles Avenue was given conditional Preliminary Plat approval. Newer items (tabled for additional information) include a large multi-family development at the Immaculata school property and new plazas near the World Gym near Southwestern and Camp.
- C. The Code review committee last meeting was on 8/8/18. The agenda from that meeting was given to the Board at the last meeting. The Committee recommends looking at the membership of the committee and potentially making additions to this important committee.
The committee is working on numerous potential Code revisions, which are illustrated in the agenda. Completed Code revisions will have their public hearing tonight.
At previous Town Board meeting, the Telecommunication's moratorium was extended (see recent ruling of the FCC on Telecommunications Moratorium).
We are also working with the CAB on the Conservation area section of Town law and CEA laws.
We have also been discussing the issues of vacant retail plazas (action needed) and the amount of multi-family housing and vacancies in the Town.
The next Code committee is tentatively scheduled for 9/19/18 (agenda attached).
- D. The Planning Department is planning some in-house training for the Planning and Zoning Boards later in the year (required training).
- E. The Planning, Engineering and Building Departments have completed processing a

Pre-Permitted site request for a new company to be located off Bayview road in the Lake Erie Commerce Center.
The property was recently sold by the HIDA to this company.

RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 9/10/18

There is a public hearing tonight on several Code revisions. We will take input tonight from the public and Town Board and based on those comments, the Town Board will provide direction on how to proceed. We would at a later meeting either adopt the laws as proposed, or revise the laws and adopt.

To keep the costs to the Town lower, we will wait the maximum time period, to allow a few more code revisions to be formulated and public hearings held. All of these revisions can be codified later this year.

Memo

To: Town Board Members

From: Jennifer Robertson

Date: 9-10-18

Re: Conservation Committee Email

At the last Town Board Meeting, it was discussed that Mark Lorquet from the Conservation Committee would be given a Town email address so that he can more efficiently conduct business with the his committee members. After some thought, I have some concerns regarding this matter. Below are my reasons as to why I am not in support:

- Creating a Town email address for only Mark within his organization is no different than if Mark had a private email account through Gmail or Yahoo. The only advantage to having a Town email account, in his case, would be that a group mailing list could be created.
- If we were to create a Town email account for all of the conservation committee members (up to 9), it would cost \$2.99 each or \$26.91 a month. It was previously discussed with Tom Best that the committee could pay for the monthly cost of the email accounts through their line of funding, however; this could create a potential issue down the road in regards to a budget increase request.
- If we allow the Conservation Committee to obtain Town email addresses, it would set a precedent that other committees could do the same.
- Lastly, it would not be in the Town's best interest, if we allowed non-employees to have Town email addresses.