

TOWN BOARD MEMBERS PRESENT:

James M. Shaw	Supervisor
Thomas Best, Jr.	Councilman
Elizabeth Farrell	Councilman
Michael Mosey	Councilman
Michael Petrie	Councilman

ALSO PRESENT: Catherine A. Rybczynski, Town Clerk; Steve Walters, Town Attorney; Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator; Samantha Tarczynski, Director of Administration and Finance; Ted Casey, Highway Superintendent; Jennifer Roberston, Information Technology Department; Drew Reilly, Planning Consultant; Mike Quinn, Engineering Consultant.

1.

On a motion of Supervisor Shaw, seconded by Councilman Mosey, the following resolution was

ADOPTED	Ayes	5	Shaw, Best, Farrell, Mosey, Petrie
	Noes	0	

RESOLVED, that the Town Board opens the Work Session at 7:02 P.M.

The Town Board agrees to have a Special Town Board Budget Meeting on Wednesday, November 7th at 6:00 P.M in Room 7A.

Jennifer Roberston, Information Technology Department, gives a presentation on the camera installation of six cameras obtained from dispatch for the use at Town Hall. She will get an official quote for the next Town Board Meeting Agenda on November 19th.

Jerry Giglio, Traffic Safety Coordinator and Health and Safety Coordinator, Ted Casey, Highway Superintendent, Steven Walters, Town Attorney, and the Town Board discuss the ordering of vehicle decals for Town vehicles. The permanent decals will be utilized versus the magnetic decals.

Drew Reilly, Planning Consultant, gives an overview of the Planning Department /Planning projects, Code Review Agenda, and Telecommunications Facility Law. (documentation attached)

The Town Board discusses the pre-filed agenda.

The Town Board, Samantha Tarczynski, Director of Administration and Finance, and Steve Walters, Town Attorney, discuss police forfeiture money.

The Town Board discusses the submissions of the request for qualification for the selection of a project management and energy service company.

The Town Board discusses funding through a grant for playground gymnasiums.

2.

On a motion of Councilman Mosey, seconded by Councilman Best, the following resolution was

ADOPTED Ayes 5 Shaw, Best, Farrell, Mosey, Petrie
 Noes 0

RESOLVED, that the Town Board moved into Executive Session at 7:57 P.M. to discuss a specific employee in a specific department.

**MEMO**

To: Hamburg Town Board

From: Drew Reilly and Sarah desJardins – Planning Department

Date: November 5, 2018

RE: Planning: Town Board Items- 11/5/18 meeting

The following is a brief update to the Town Board on Planning projects/activities:

- A. **Rezoning Items:** There were no new rezoning application received since the last Town Board meeting.
- A rezoning to accomplish multi-family development – Riley Boulevard area was discussed informally but the applicant has chosen to not move forward at this time. The Code Review Committee is also aware of other potential properties to be rezoned that could move forward (see Code Review draft agenda attached).
- Drew Reilly was contacted by David Stapleton concerning the South Shore Golf Course rezoning (I stated at the last meeting that this project should be considered withdrawn as no action had taken place in close to a year) and he stated that the project was still active and wanted to be on an upcoming Planning Board meeting. I told him that he really needs to return to the Town Board to update them, as this is a rezoning (I copied the Supervisor on my e-mail response).
- B. The Planning Board held their last meeting on 10/17/18 and will have their next meeting on 11/7/18.
- The Planning Department has received an application for a Jiffy Lube for the out-parcel in front of Lowes (next to the KFC that was recently approved). Other, newer Planning Board items, include a large multi-family development at the Immaculata school property, and new retail plazas near the World Gym near Southwestern and Camp was tabled for additional information. The application for residential housing off of South Park and Sowles is also back on the agenda for this month.
- C. The Code review committee's last meeting was on 9/19/18 and it was discussed in our last report. The following summarizes the larger issues before the Code Review Committee:
- The Committee recommends looking at the membership of the committee and potentially making additions to this important committee.
 - The committee is working on numerous potential Code revisions, which are illustrated in the agenda.
 - At previous Town Board meeting, the Telecommunication's moratorium was extended (see recent ruling of the FCC on Telecommunications Moratorium) and the Town Attorney's office has recommended a similar Code to the Town of Tonawanda. The Planning Department has drafted this revised law and has presented it to the Town Board.



- We are also working with the CAB on the Conservation area section of Town law and CEA laws.
 - We have also been discussing the issues of vacant retail plazas (action needed) and the amount of multi-family housing and vacancies in the Town.
 - See the attached draft agenda for our next Code meeting. The next Code committee has been scheduled for 11/7/18.
- D. The Planning Department will have some in-house training for the Planning and Zoning Boards on 11/28/18 (required training).

RESOLUTIONS/ACTIONS/PUBLIC HEARINGS for 11/5/18

We have filed a resolution for action on the Telecommunications law. The resolution is for setting up the public hearing and other procedural requirements.

**Hamburg Code Review Committee
November 7, 2018 @ 4:00 pm
AGENDA-Work Items**

I. Rezoning Issues

1. Development of the South Shore Golf course- rezoning to new PUD. Referred to PB; SEQR process started; **Tabled; may start.**
2. Howard Road (Howard Green site); Rezoning to R-3 – **Status?**
3. Two properties corner of McKinley and Clark; Fairgrounds – rezone to Fairgrounds District (**TB referred to PB, PB ok, waiting?**).
4. Property on Lakeshore Road discussed; rezone to RE. Property is large Estate lot with large horse barn. **May be good idea for this site and Planning should look at other surrounding sites.**
5. 4945 Clark Street; commercial rezone to R-1 or R-2 (properties are non-conforming housing). **Would entertain this request; Planning to investigate some of the surrounding properties that could have the same problem. Applicant to decide on proceeding.**
6. **Newer;** Bayview @ Riley (C-2 to R-3); Application received, but applicant requested tabling.
7. **Newer;** Episcopal Church (5381 Old Lakeshore road); R-1 to NC to allow R-3 uses (Comprehensive Plan says no). No Application!
8. **Newer;** Property north of Mosey lane- east of Mall. Residents would like Town to consider changing to PR district. TB said yes.

II. Code Issues

1. Code Enforcement Issues: Section 232 and 280-277 relating to pools and fences; Kurt working on.
2. Other issues raised at ZBA or PB meetings (get input).
3. Telecommunications Law (outdated- micro-cells); Moratorium extended. Samples and suggestions provided by Planning Dept.- assigned to Town Attorney. Planning Dept. drafted law.
4. Solar law; needs to address current trends (Attorney has draft).
5. Food Trucks; see article from AOT- Proceed?
6. New; Historic Preservation law- Direction needed (Kurt assigned)
7. Town Board Concerns; retail and multi-family housing
8. C-1 Intent section/ hours of operation
9. CAB- Conservation Area section of the Code; CAB working on this.
10. Advisory Committees and Boards
11. Amendment to two trees per lot waiver language- drafted.
12. % of paving in front yard, Rv storage, PB power to determine similar uses, 280-278 A., snow fences