

**TOWN OF HAMBURG COMMERCIAL
BUILDING PERMIT APPLICATION**

PROPERTY ADDRESS:
SUITE/UNIT:
NAME OF BUSINESS:

DESCRIPTION OF WORK:
CONSTRUCTION COST:
SIZE OF WATER LINE:

IF T.B.A. PLEASE LEAVE BLANK	TELEPHONE/CELL
BUILDER/CONTRACTOR:	
PROJECT MANAGER/SUPERVISOR:	
NAME OF LICENSED PLUMBER OR SITE UTILITY CONTRACTOR NOT COMPANY NAME	
PLUMBER:	
SEWER CONTRACTOR:	

DO NOT WRITE IN THE FOLLOWING:

SIZE OF CONSTRUCTION:	BUILDING FEE:
NUMBER OF FIXTURES:	PLUMBING FEE:
<p>Prior to a Certification of Occupancy being issued we must receive 1 PDF Disk with a complete set of as built drawings and a knox box series #3200 (www.knoxbox.com) must be installed</p> <p>Per New York State Building Code install applicable truss placards .</p>	SEWER FEE:
	ELECTRICAL FEE:
	TOTAL FEE:

NOTES: _____

TOWN OF HAMBURG BUILDING DEPARTMENT Required Checklist for Commercial Building Permit

The following items are required before an application will be accepted by the Building Department.

- _____ 1. Approved site plan by the Town of Hamburg Planning and Engineering Department or site plan waiver.**
- _____ 2. Completed Building Permit Application**
- _____ 3. Completed Plumbing Permit signed by a Licensed Master Plumber**
- _____ 4. A Sewer Permit signed by a Licensed Master Plumber or Site Utility Contractor, also a sewer permit from Erie County Sewer District #2 or #3**
- _____ 5. Electrical Permit and ESO Number**
- _____ 6. Erie County Health Department Approval if required.**
- _____ 7. 1 - Complete set of construction plans and specifications with N.Y.S design professional's current stamp or seal.**
- _____ 8. 1 - Code Review checklist stamped by an Architect or Engineer**
- _____ 9. Copy of Construction contract with cost breakdown.**
- _____ 10. New York State Compensation Insurance**
- _____ 11. New York State Compensation Insurance pertaining to Disability Insurance**
- _____ 12. Highway Excavation Permit from the Highway Department that maintains the road.**

Prior to a Certification of Occupancy being issued we must receive 1 PDF Disk with a complete set of as built drawings and a knox box series #3200 (www.knoxbox.com) must be installed

Per New York State Building Code install applicable truss placards .