

Hamburg Town Board Work Session

Catherine A. Rybczynski, Clerk

05-11-2020

James Shaw, Supervisor	(Present)
Shawn Connolly, Councilmember	(Present)
Elizabeth Farrell, Councilmember	(Present)
Karen Hoak, Councilmember	(Present)
Michael Petrie, Councilmember	(Present)

ALSO PRESENT: Catherine Rybczynski, Town Clerk; Walter Rooth III, Town Attorney; Mark Walling, Deputy Town Attorney; Alissa Strauss, Senior Personnel Clerk; Jennifer Robertson, IT Director; Christopher Hull, Director, Community Development; Pat Ryan, Director of Buildings & Grounds; Martin Denecke, Director of Senior, Youth, and Recreation Departments; Sean Crotty, Sr. Public Safety Dispatcher

1.

RESOLVED, that the Town Board opens the Work Session at 5:30 P.M.

On a motion of Supervisor Shaw, seconded by Councilwoman Hoak, the following resolution was

ADOPTED	Ayes	5	Shaw, Connolly, Farrell, Hoak, Petrie
	Noes	0	
	Abstained	0	

Opening Town Government Policy

Supervisor Shaw opened the meeting by suggesting that the Board discuss the plan proposed by Alissa Strauss, Senior Personnel Clerk, for opening Town Hall. He then asked for feedback or suggestions from the Board regarding the plan. Councilmembers Petrie and Farrell agreed that the policy looked good and should go out to employees. Walter Rooth brought up the possibility of having employees acknowledge receipt of the policy. Councilwoman Hoak said she is hesitant to put the policy out now in case the guidelines released by the state and/or county are contradictory or there is a need to add or subtract from the policy. Sean Crotty, Sr. Public Safety Dispatcher, advised that the policy be sent out with the understanding that it may be amended. Ms. Strauss stated that the policy could be added to the paychecks to be mailed out. Jennifer Robertson, IT Director, suggested a memo be sent out tomorrow because employees have been asking about coming back to work. It was agreed upon to send a memo out tomorrow as an update.

Recreation Summer Services

Martin C. Denecke, Director of Recreation, Youth and Senior Services, stated that the most important program over the summer is the day camp because it serves as day care for working and single parents. He added that the day camp should be considered a day care program rather than day camp. Mr. Denecke suggested that the town needs to reach out to state officials via a letter for more guidance and information. Mr. Shaw asked how many children attended the day camps? Mr. Denecke stated that there were two camps with approximately 125 children total. This year only one camp will be run, but it can be expanded. The room is available. Councilwoman Farrell asked for a “drop dead” date on starting. Mr. Denecke replied that in the past the camps began the last week of June. This year the first week in July, but they need three to four weeks lead time. He added that they will be able to provide the necessary components to run the camp. Many of the other programs are at risk of not being started. They need to know what the guidelines will be by the end of the first week of June. Mr. Shaw stated he will collaborate on a letter to the state seeking answers.

Beach and Boat Launch Passes

Mr. Shaw stated that the dredging is done at the beach and asked Catherine Rybczynski, Town Clerk, and Mr. Denecke about beach and boat launch pass sales. Mrs. Rybczynski stated that her office has been selling them and had plenty of interest in their purchase. Mr. Denecke said that they will also be sold through a window at the beach once the boat launch is open.

Councilman Petrie asked Mrs. Rybczynski if the Town Clerk’s office is selling fishing licenses. She replied that her office has continued to be open by appointment for fishing licenses and added that many other locations, including Walmart, are not selling them.

Pat Ryan, Director of Buildings & Grounds (B&G), stated that the docks are in for the boat launch as of 5 PM earlier in the day. Mr. Denecke asked if bathroom facilities would be available at the beach. Mr. Shaw responded that they should be open if the beach is open. Councilmembers Farrell and Petrie agreed that bathroom facilities should be open. Mr. Shaw also stated that a part time security officer will be placed at the beach to check for permits for parking and the boat launch.

Golf Course

Councilman Connolly met with the key players responsible for the golf course and it’s re-opening. He commended Joe Wentzel, Pat Ryan, Luke Sullivan, Jim Brand, Gary Nelson and all those involved for a “phenomenal” job and “hit it out of the park” in getting the golf course ready for the season. Supervisor Shaw commended Mr. Ryan for his leadership.

Additional Issues Regarding Re-Opening of Town Hall

Councilwoman Farrell stated that the list of all available services, payments, etc. offered on line being compiled by Jennifer Robertson, IT Director, should be a great help to residents

and asked for an update. Ms. Robertson replied that she is working with town departments to get information and once compiled will put the information on the town website.

Solar Energy Law

Mr. Shaw recognized Mark Walling, Deputy Town Attorney, to speak about the proposed Solar Energy Law. He addressed some of the items the board would have to decide upon, where should ground mounted systems be allowed, insurance requirements, size of system, PILOT, SEQR, revenue generating system, size limit, prohibit in R-1 zoning, glare from panels, shading, etc.? Councilman Petrie pointed out that a solar farm was in Lackawanna and he expressed concern over what sort of glare was created by the panels. Mr. Rooth spoke with the insurance agent and will have information for the public hearing. Mr. Walling informed the Board of the need for an amendment to add a resolve clause regarding SEQR.

Mr. Walling also raised a question presented to him regarding an open zoning area or designation. Also, he informed the Board that he has a battery storage law relative to solar energy they may want to begin discussing.

Mr. Connolly pointed out that the law addressed requiring an anti-glare coating, but added that some ambiguity was present with the requirement as well as some other areas.

Councilwoman Farrell pointed out that the solar law comes at a good time because of the undertaking of a new comprehensive plan.

Public Hearing will be on June 8, 2020.

Agenda Discussion

The following Agenda Items were discussed:

Item #4 – Title change for Alissa Strauss

Item #5 – Hires will be ready or “on call” in the event they are needed.

Item #6 – Overtime resolution to amend previous resolution addressing OT.

Item #7 – The hires will be on hand when the time comes that they are needed.

Item #8 – Needs to be amended as previously mentioned.

Item #9 – no discussion

Item #10 – no discussion

Item #11 – Supervisor Shaw explained the background leading up to the resolution.

Item #12 – Fire Company 2019 LOSAP Points – Pension for qualifying volunteer firefighters. Need for proper signatures. Councilman Connolly requested a copy of the actual points. Supervisor Shaw agreed and suggested an amendment directing the Finance Director to provide them to the Board.

Councilman Petrie stated he was going to check on the South Creek Development and what fire district it is in.

Mr. Ryan stated the dredging is finished and docks will go in on Wednesday

Councilwoman Hoak reported that the needed equipment has arrived on site at the Lakeshore Library and work will begin on the 18th.

2.

RESOLVED, that the Town Board close the Work Session at 6:48 P.M.

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED	Ayes	5	Shaw, Connolly, Farrell, Hoak, Petrie
	Noes	0	
	Abstained	0	

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.

Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Catherine A. Rybczynski, R.M.C.
Town Clerk