

Hamburg Town Board Work Session
Catherine A. Rybczynski, Clerk
05-18-2020

James Shaw, Supervisor	(Present)
Shawn Connolly, Councilmember	(Present)
Elizabeth Farrell, Councilmember	(Present)
Karen Hoak, Councilmember	(Present)
Michael Petrie, Councilmember	(Present)

ALSO PRESENT: Catherine Rybczynski, Town Clerk; Walter Rooth III, Town Attorney; Alissa Strauss, Senior Personnel Clerk; Jennifer Robertson, IT Director; Christopher Hull, Director, Community Development; Pat Ryan, Director of Buildings & Grounds; Martin Denecke, Director of Senior, Youth, and Recreation Departments; Kate Hilliman, Traffic Safety; Drew Riley, Planning Consultant; Roger Gibson, Senior Code Enforcement Officer; Ted Casey, Highway Superintendent

1.

RESOLVED, that the Town Board opens the Work Session at 7:00 P.M.

On a motion of Supervisor Shaw, seconded by Councilwoman Hoak, the following resolution was

ADOPTED	Ayes	5	Shaw, Connolly, Farrell, Hoak, Petrie
	Noes	0	
	Abstained	0	

Solar Energy Law

Drew Riley, Planning Consultant, addressed the proposed Solar Law scheduled for a public hearing on June 8, 2020. He detailed specific alterations made to address some of the common concerns. Mr. Riley suggested inclusion of a “Community Benefit Agreement” to provide some benefit to the town in addition to the already included school district and county. Supervisor Shaw asked if Mr. Riley would attend the public hearing and he replied he would be in attendance. He continued that after the hearing input would be sought from the county.

Councilman Petrie asked Mr. Riley if he received his email about the South Creek Development. Mr. Riley said that he did get it and that no open development area law exists in the town and the town is not obligated to approve one. Only one (1) has been approved in twenty-five (25) years. He also stated that the main concern is health, welfare and safety and conversations should be initiated with the appropriate fire company and a public hearing would need to be scheduled.

Mask Distributions

Supervisor Shaw announced that the town was given 28,500 masks for distribution town residents and businesses. A discussion took place regarding a plan for distribution of the masks to groups and locations for residents to pick them up; ie. Senior center, villages, not-for-profits, businesses, drive up events, etc. Supervisor Shaw suggested keeping 4,000 in reserve. Supervisor Shaw stated that a committee will be set up to deliver the masks.

Beach/Town Park

Councilman Petrie asked about parking enforcement at the beach. Martin Denecke, Director of Senior, Youth, and Recreation Departments, stated that permits have been for sale for weeks in the Town Clerks Office and are available at the beach so there is no excuse for not having a permit. Supervisor Shaw stated that a position is in the budget for a part time security officer to be stationed at the beach to check for permits during peak periods.

Opening Town Government Memo

Memo was sent out by Alissa Straus to all town employees detailing the procedures for opening town government. Supervisor Shaw stated that June 26th is the target date. All employees, visitors, vendors, etc. will have their temperature taken and residents will be required to have an appointment to enter. Supervisor Shaw stated that the Zoning Board of Appeals will meet "live" as a body in the beginning of June. Councilwoman Hoak inquired about when committees would be allowed to meet again. It was suggested that information via a memo be sent to community member/resident board members. Councilman Connolly suggested that all communications be sent out electronically in an effort to save time and money. Supervisor Shaw agreed, but was unsure if the town had email addresses for all employees, board members, etc.

Mr. Denecke confirmed that the beach will be fully open on June 6th complete with swimming and Longboards operating.

Mr. Ryan confirmed that the golf course will reopen on May 29th.

Memorial Day Observances

Supervisor Shaw asked if anyone was aware of what, if any, ceremonies or observances will take place over the Memorial Day weekend. Town Clerk Catherine Rybczynski stated that she had been in contact with American Legion Post 527, AMVETS Post 897, and VFW Post 1419 and none of the veterans' organizations in the town will have their annual observances. Mrs. Rybczynski added that she still ordered the wreaths and they will be given to each of the posts to honor their fallen comrades. Supervisor Shaw stated that Lake View Fire Company was hosting a small service.

Ray Pawlowski

Councilman Petrie stated he wanted to put Ray Pawlowski on the agenda to put him back to work. Supervisor Shaw agreed that the board should do so. He added that the arbitrator stated that Mr. Pawlowski was to be restored to his position immediately and suggested Mr. Petrie present a resolution at the end of the meeting. Mr. Petrie agreed to offer a resolution to reinstate Mr. Pawlowski.

Bamboo HR Suite

Councilwoman Farrell asked Alissa Straus to update the Board on her progress with the Bamboo HR Suite. She explained the reason and purpose behind looking into the system. She also stated that she met with representatives from the company. She updated the Board on additional options that would be available via the system.

IT Security

Supervisor Shaw asked Jennifer Robinson for an update on IT security. She stated that she is attempting to streamline security and put in place a universal system for all buildings, departments, etc. Each IP locker would be secured under lock and key and a copy given to the Police. The only department lacking a secured place for their equipment is the Highway Department. The door for the Highway Department is insufficient (bi-fold) and needs to be replaced requiring a new frame as well and thereby driving up the cost of the project. She proposed a stop gap measure of pad locking the door instead of replacing. Councilman Petrie asked if Buildings and Grounds (B&G) could do the work rather than hiring an outside firm. Ms. Robertson responded she was told B&G lacked the person. Highway Superintendent Ted Casey stated he had no issue with a member of B&G coming to the Highway Department to perform the work. Supervisor Shaw asked the Highway and B&G departments to work together to get the job done. Mr. Casey responded he was of the opinion that his workers are working on the town roads and B&G should take care of it. Ms. Robinson stated she believed the locks should be done by an outside contractor to ensure only two keys were made.

At 8 PM Supervisor Shaw closed the Work Session and requested the Town Clerk to take the roll to begin the regular session of the Town Board.

Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.

Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Catherine A. Rybczynski, R.M.C.
Town Clerk