

# Hamburg Town Board Special Meeting Minutes

## Catherine A. Rybczynski, RMC, Town Clerk

### October 19, 2020

#### 1. Roll Call

##### Members Present:

James M. Shaw	Supervisor
Shawn Connolly	Councilman
Elizabeth Farrell	Councilwoman
Michael Petrie	Councilman
Karen Hoak	Councilwoman

**Also Present:** Catherine A. Rybczynski, Town Clerk; Walter Rooth III, Town Attorney; Charles Naughton, HR Consultant; Ted Casey, Highway Superintendent, Samantha Tarczynski, Finance Director;

**RESOLVED**, that the Town Board does hereby open the Special Meeting at 5:30 PM. On a motion of Supervisor Shaw, seconded by Councilmember Petrie, the following resolution was

**ADOPTED 5 - 0**

Supervisor Shaw	(Aye)
Councilmember Connolly	(Aye)
Councilmember Farrell	(Aye)
Councilmember Hoak	(Aye)
Councilmember Petrie	(Aye)

#### 2. Recitation of the Pledge of Allegiance

#### 3. Agenda

The Special Meeting of the Hamburg Town Board was called to discuss the selection of a Health Insurance Broker; and to continue the ongoing deliberations of the "2020" Budget.

**4.**

**RESOLVED**, that the Town Board does hereby enter into Executive Session at 5:34 PM as a precautionary measure to ensure employee matters or proprietary information is revealed during the discussion for the choice of Health Insurance Broker.

On a motion of Supervisor Shaw, seconded by Councilmember Connolly, the following resolution was

**ADOPTED 5 - 0**

Supervisor Shaw	(Aye)
Councilmember Connolly	(Aye)
Councilmember Farrell	(Aye)
Councilmember Hoak	(Aye)
Councilmember Petrie	(Aye)

**\*Minutes of Executive Session attached below.**

**5.**

**RESOLVED**, that the Town Board does hereby adjourn the Executive Session and resume the Special Session at 5:45 PM.

On a motion of Supervisor Shaw, seconded by Councilmember Petrie, the following resolution was

**ADOPTED 5 - 0**

Supervisor Shaw	(Aye)
Councilmember Connolly	(Aye)
Councilmember Farrell	(Aye)
Councilmember Hoak	(Aye)
Councilmember Petrie	(Aye)

The Town Board resumed the proceedings of the Special Session with a discussion of the preliminary budget projections and proposals.

**6.**

**RESOLVED**, that the Town Board does hereby adjourn the Special Session at 7:13 PM.

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

**ADOPTED 5 - 0**

Supervisor Shaw	(Aye)
Councilmember Connolly	(Aye)
Councilmember Farrell	(Aye)
Councilmember Hoak	(Aye)
Councilmember Petrie	(Aye)

**Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.**

**Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.**

**These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.**

\_\_\_\_\_  
Catherine A. Rybczynski, R.M.C.  
Town Clerk

**\*Hamburg Town Board Executive Session  
Catherine A. Rybczynski, Clerk  
10-19-2020**

James Shaw, Supervisor (Present)  
Shawn Connolly, Councilmember (Present)  
Elizabeth Farrell, Councilmember (Present)  
Karen Hoak, Councilmember (Present)  
Michael Petrie, Councilmember (Present)

**ALSO PRESENT:** Catherine Rybczynski, Town Clerk; Walter Rooth III, Town Attorney; Samantha Tarczynski, Director of Finance; Charles Naughton, Labor Relations Consultant

**1.**

**RESOLVED**, that the Town Board enter an Executive Session at 5:34 P.M. discuss the awarding of the contract for the Town Insurance Broker.

On a motion by Supervisor Shaw, seconded by Councilman Connolly, the following resolution was

ADOPTED                      Ayes 5 Shaw, Connolly, Farrell, Hoak, Petrie  
    Noes 0  
    Abstained 0

**2.**

**NOW, THEREFORE BE IT, RESOLVED** that the Town of Hamburg selects Vanner Insurance Agency as the health care broker for the Town of Hamburg and authorizes the Supervisor to execute an agreement with them for the term of one year.

On a motion by Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED                   Ayes 5 Shaw, Connolly, Farrell, Hoak, Petrie  
                                  Noes 0  
                                  Abstained

**3.**

**RESOLVED**, that the Town Board adjourns the Executive Session at 5:45 P.M.

On a motion of Supervisor Shaw, seconded by Councilman Petrie, the following resolution was

ADOPTED                   Ayes 5 Shaw, Connolly, Farrell, Hoak, Petrie  
                                  Noes 0  
                                  Abstained 0

**Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.**

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**Catherine A. Rybczynski, R.M.C.**  
**Town Clerk**