

# Hamburg Town Board Work Session

**Catherine A. Rybczynski, Town Clerk**

**4.19.2021**

James Shaw, Supervisor	(Excused)
Shawn Connolly, Deputy Supervisor	(Present)
Elizabeth Farrell, Councilmember	(Present)
Karen Hoak, Councilmember	(Present - Virtually)
Michael Petrie, Councilmember	(Present)

**ALSO PRESENT:** Catherine Rybczynski, Town Clerk; Walter Rooth III, Town Attorney; Tom Lardo, Engineering; Jenny Robertson, IT Director; Kevin Trask, Chief, HPD; Patrick Ryan, Director of Buildings and Grounds; Samantha Tarczynski, Budget Director; Paul McQuillan, Safety Director; Drew Reilly, Planning Consultant

Councilman Shawn Connolly, in his capacity as Deputy Supervisor, assumed the responsibility of conducting the Town Board Work Session as a result of Supervisor James Shaw's absence from the meeting. Deputy Supervisor Connolly opened the meeting at 5:30 PM.

Town Clerk Catherine A. Rybczynski called the roll to begin the meeting. Supervisor Shaw is excused; all others present.

Deputy Supervisor Connolly asked Planning Consultant Drew Reilly to give his presentation related to the Public Hearing to be held at the start of the meeting on the Battery Energy Storage Law.

Deputy Supervisor Connolly reviewed the items on the agenda for the meeting.

Councilwoman Farrell asked that in the future that individuals be noted as returning or new on submitted PAF forms.

Item #8 B&G PAF – Pat Ryan, Director of Buildings and Grounds, asked that an amendment be made to add Walter Mazur as starting work on 4/20/2021 as Seasonal Part Time Laborer.

Item #10 Ralph C. Wilson Legacy Grant Project Advisory Committee and RFP design for services – lays the ground work for further funding.

Item #13 Award Bid: Lake Ave Crosswalk only one bid last year, two bids this time but the low bid came in right around the first bid. Councilwoman Farrell asked if the funding source had been identified yet. Samantha Tarczynski, Budget Director, asked if anyone recalled what budget line was discussed. Nobody recalled the line. Ms. Tarczynski stated that she felt it should still go forward, but amended to drop the last four words "Funds available in account \_\_\_\_\_."

Deputy Supervisor Connolly stated that all items on the agenda had been discussed and asked if Board Members had anything they wanted to discuss.

Councilman Petrie replied that the Town-wide Drainage Study bids have come in and been looked at, but he wanted to wait until Supervisor Shaw was in the meeting to discuss everything as a full Board.

Deputy Supervisor Connolly stated that he and Camie Jarrell, Town Engineer, have met and looked at the drainage plan for the golf course and he hoped to move forward with it as well.

Budget Director updated the Board on sales tax figures.

Town Clerk, Catherine A. Rybczynski, asked Deputy Supervisor Connolly if he would discuss the dog licensing issue. He stated that the facts and figures were reviewed and it appears reasonable to pursue the matter of dog licensing further. He then asked the Town Clerk to elaborate on the issue. Mrs. Rybczynski stated that she has sought the ability to perform a town wide dog census in the past, especially considering one has not been done since it was required by the state during her predecessor's tenure. Over 20 years have gone by. She continued that she would like to work with a mailing company to identify all households and mail to them the information requiring dog licensing and the costs of doing so as well as the fine for an unlicensed dog. Deputy Supervisor likened the fine to the fine increase instituted at the beach for parking scofflaws as an incentive to get licensed. The investment in the mailing and upfront costs would be approximately \$10,000.00. After 20 years it is time to level the field and make it fair for all residents paying their share, stated Deputy Supervisor Connolly.

Pat Ryan, Director of B&G asked about the status of the Covid-19 funding. Budget Director, Samantha Tarczynski, stated that she thought the town was still waiting to learn what would be covered and not covered and should have a "mini-budget" process and develop a tentative process so the town can be ready. Sean Crotty, Director of Disaster Preparedness and Chief Dispatch Officer, was responsible for FEMA reimbursements and claims. She continued that the individual departments were responsible for the vouchers along with the Finance Department, but she didn't feel it was the most efficient way to do things especially with such a large amount of money.

Councilwoman Farrell asked for a final overview of how the initial \$1 million of Covid funding was spent. Ms. Tarczynski was unable to give an exact accounting to which Councilwoman Farrell responded that once the process was complete she would like an accounting.

Pat Ryan stated that the B&G Department was cut 10% each of the last two years and would like the Board to consider making the department budget whole.

Finance Department will be working on annual report to state due on May 1.

1.

**RESOLVED**, that the Hamburg Town Board does hereby adjourn the work session at 6:32 P.M. On a motion of Councilwoman Farrell, seconded by Councilman Petrie, the following resolution was

ADOPTED	Ayes	4	Connolly, Farrell, Hoak, Petrie
	Noes	0	
	Absent	1	Shaw

The Work Session was brought to a close at 6:32 PM.

**Open Meetings Law, Public Officers Law, Article 7, §106. Minutes.**

**Minutes shall be taken at all open meetings of a public body which shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.**

**These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.**

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Catherine A. Rybczynski, R.M.C.  
Town Clerk